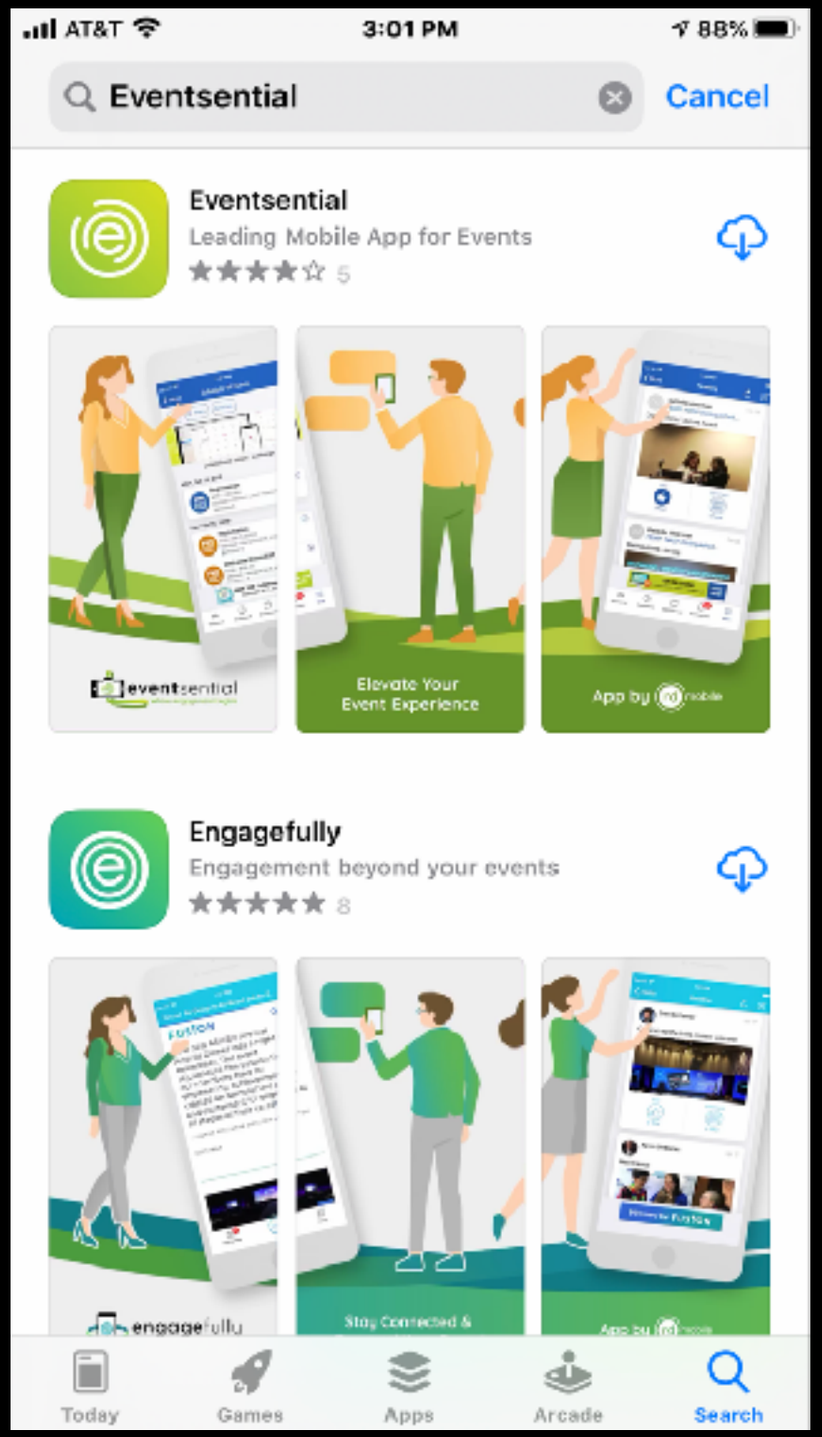
FRPA

Eventsential App

The FRPA Eventsential App is designed to make your FRPA event experience easier to manage and user friendly.
This App is available on your iPhone or Android phone.

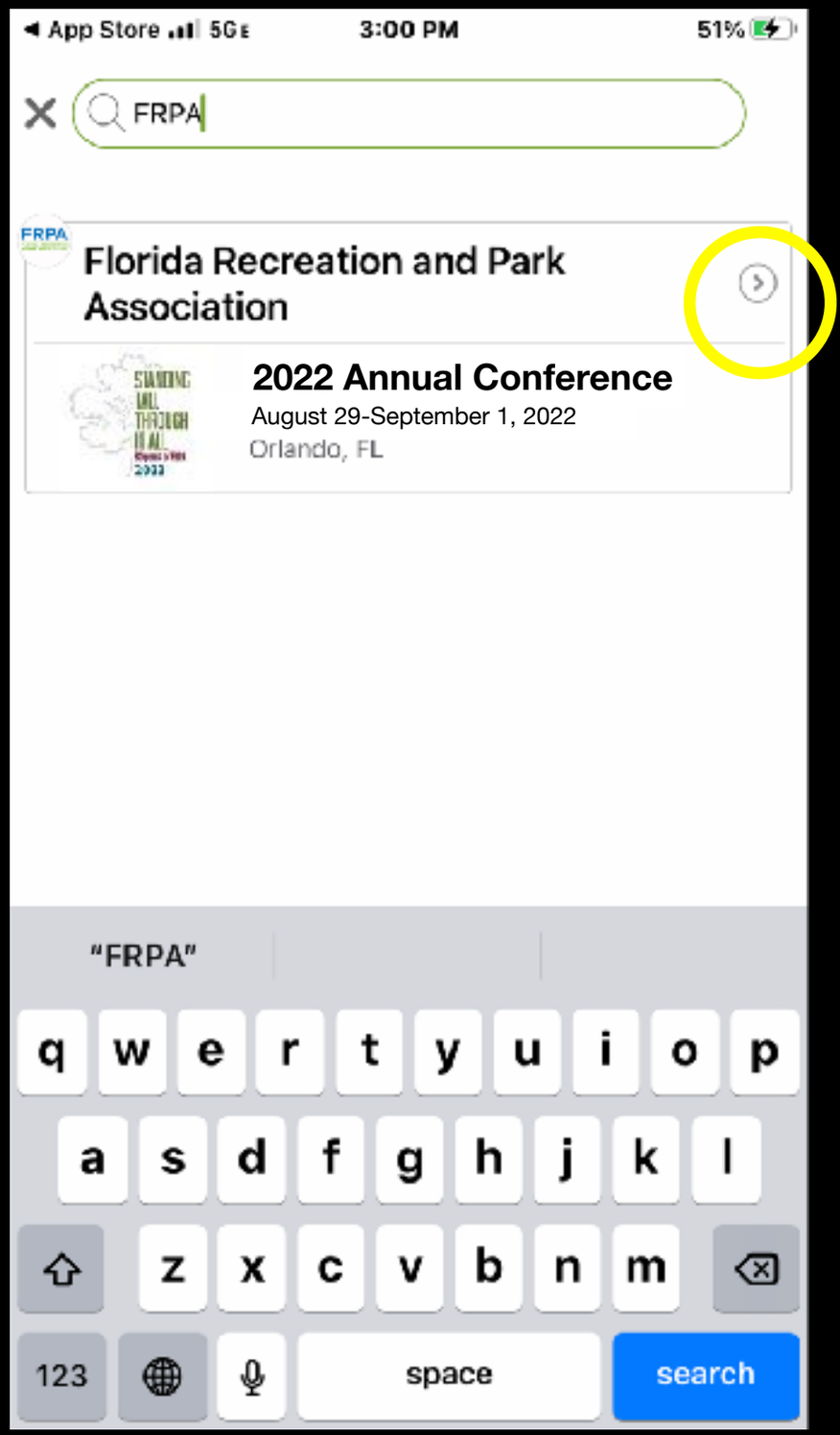
Installing the App

Search “Eventsential” in your App Store and download to your phone. It will not say anything about FRPA but we promise it is the correct app.



Add FRPA to the App

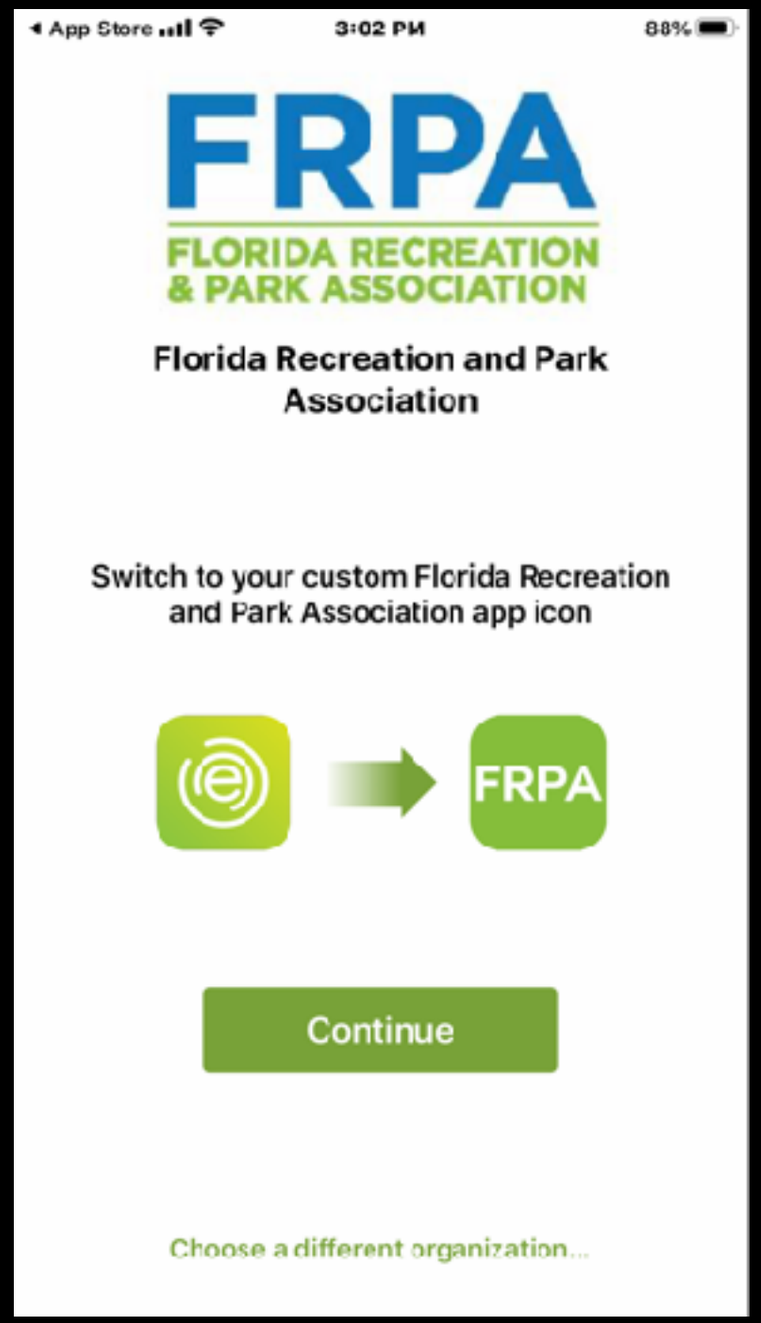
- Open and search for “FRPA”
- Click on the “>” to add to your app.



Icon Change

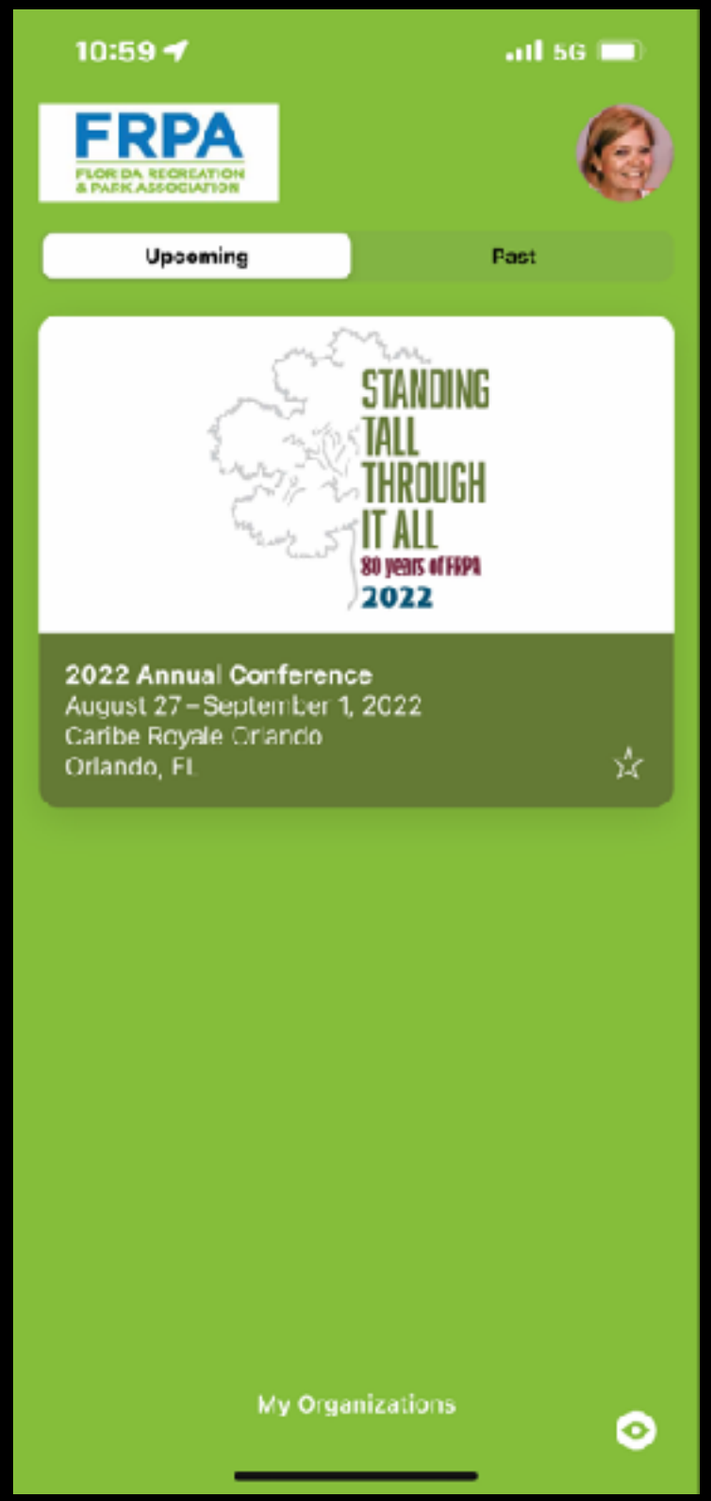
The App will update the icon on your screen automatically to the familiar FRPA letters with a green background

Press “Continue”.



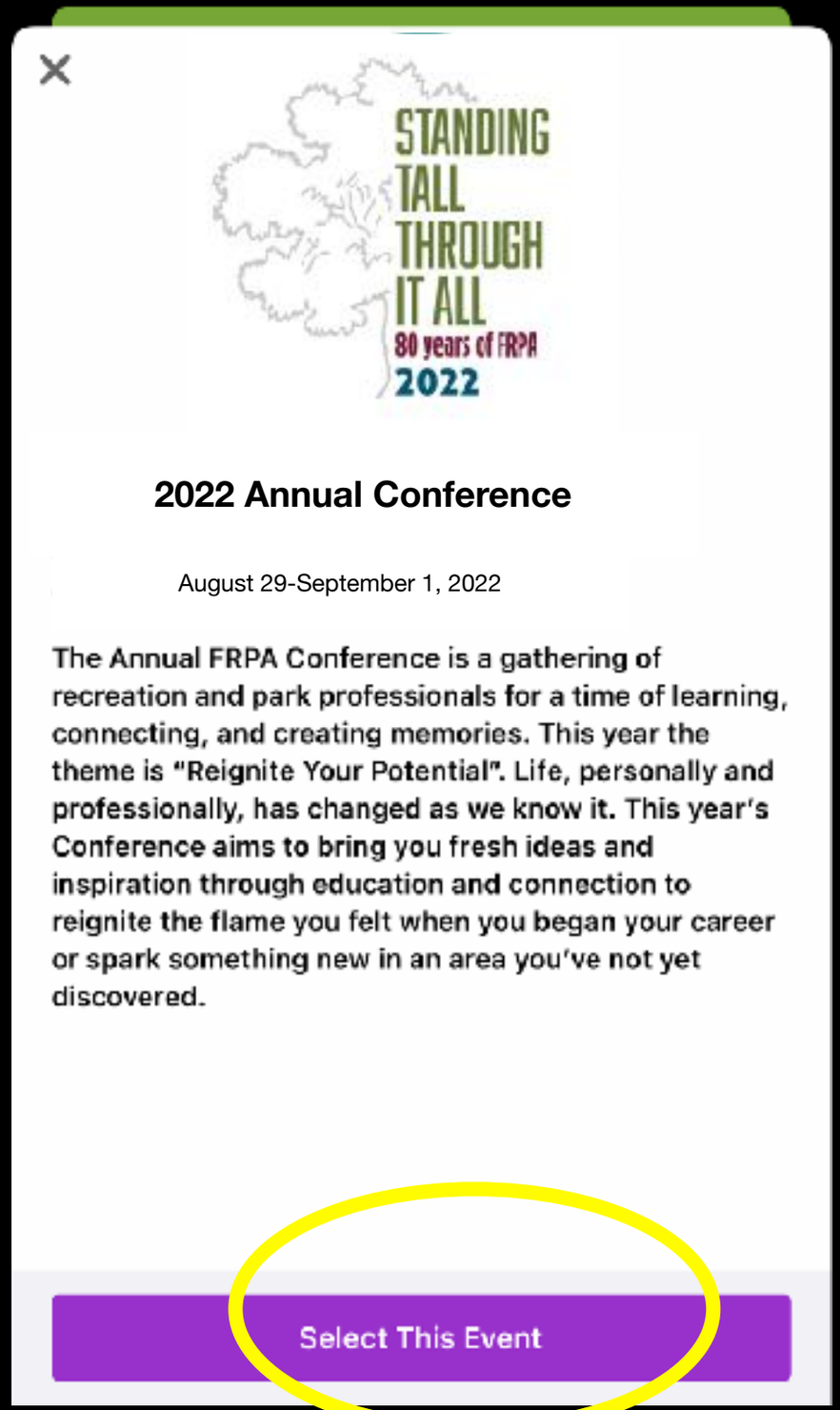
Select the current Conference

Any current FRPA event will show up on this list. To access the event, click on it.



Select the current Conference

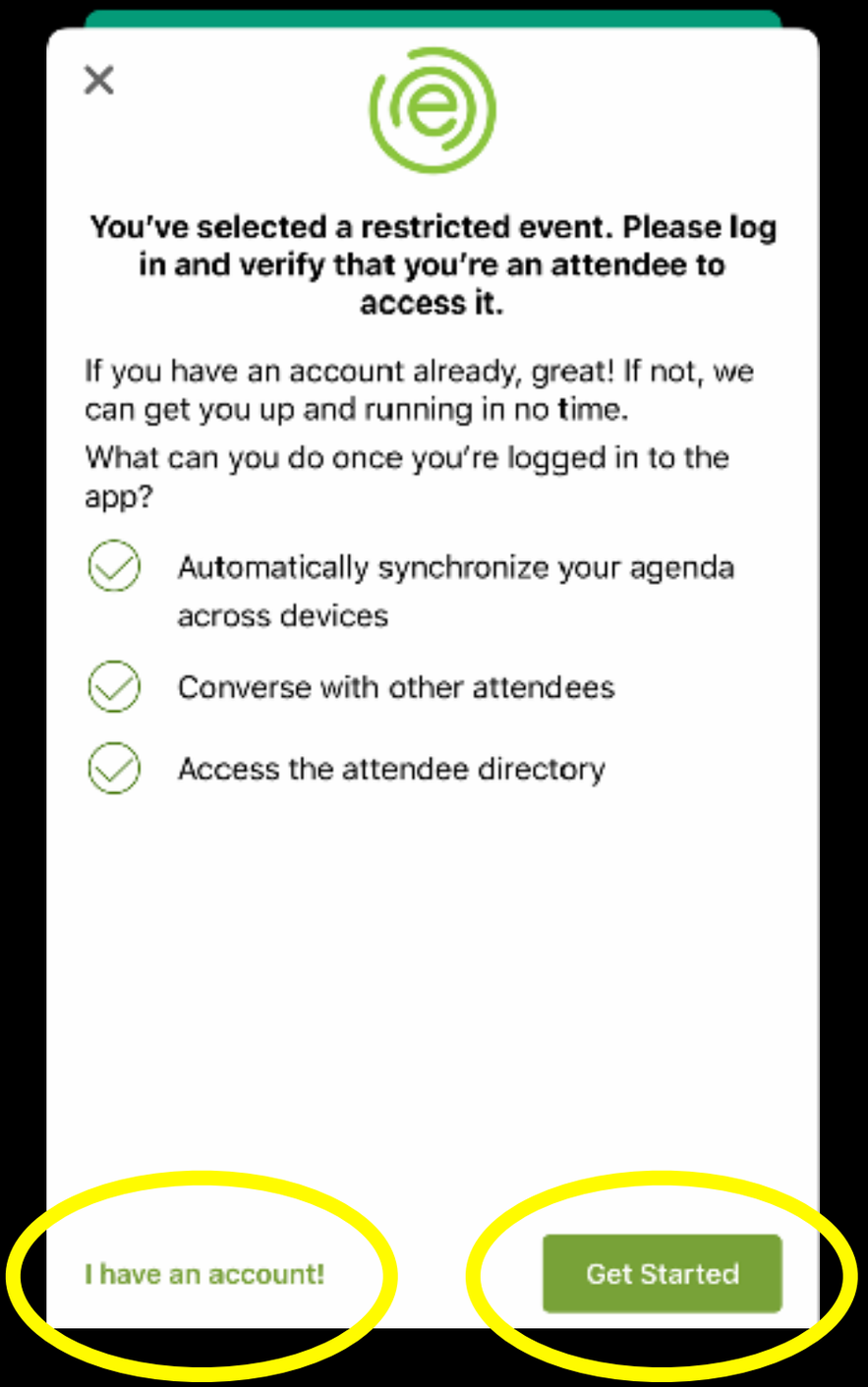
Click on “Select this Event”



Account Log In

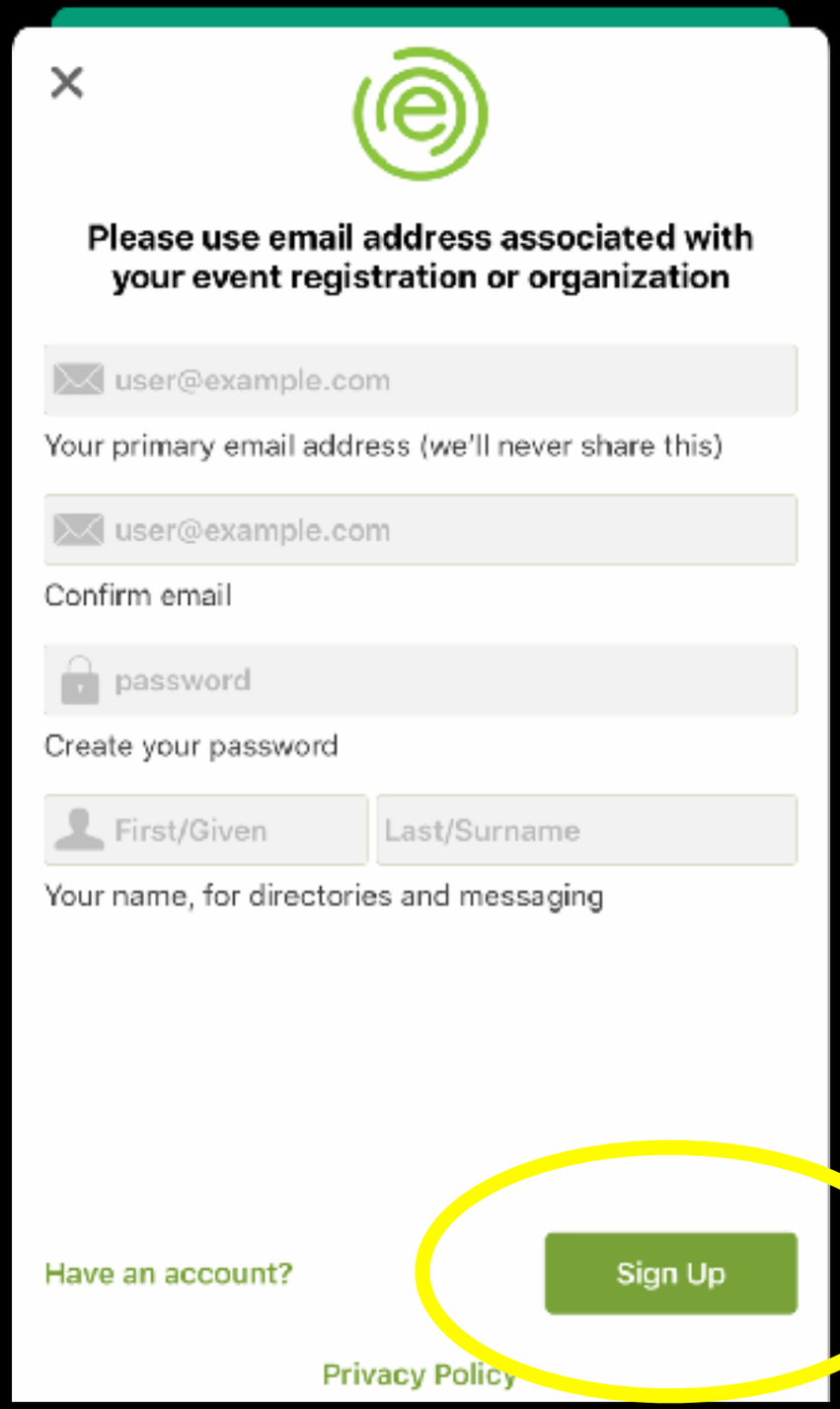
Select “Get Started” if you do not have an existing Eventsential account with the email address you registered for Conference with.

If you have an account select “I have an account!”.



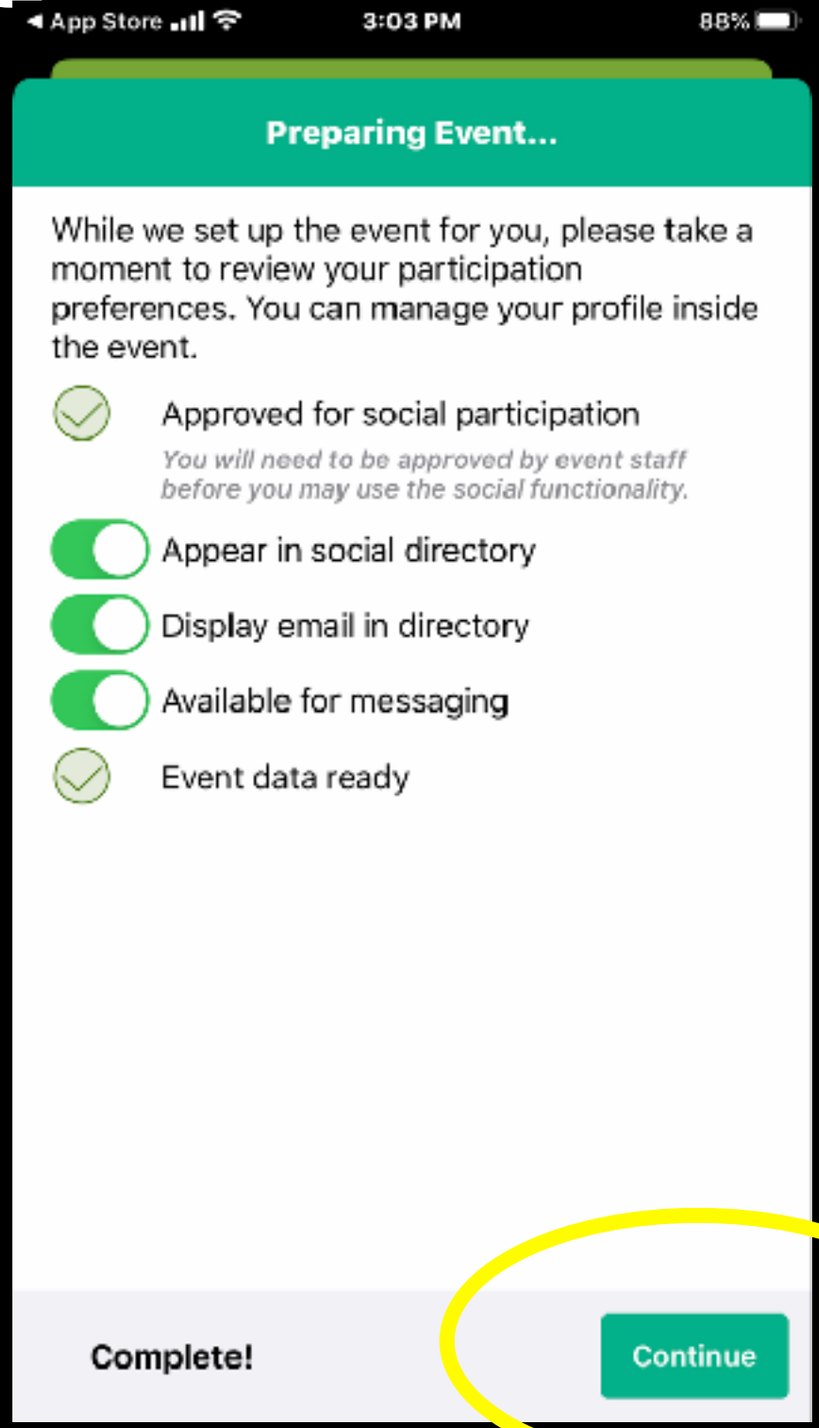
Account Log In

Use the email address you registered for Conference with and create a password. You will also need to enter your first and last name as you would prefer for it to appear on the App.



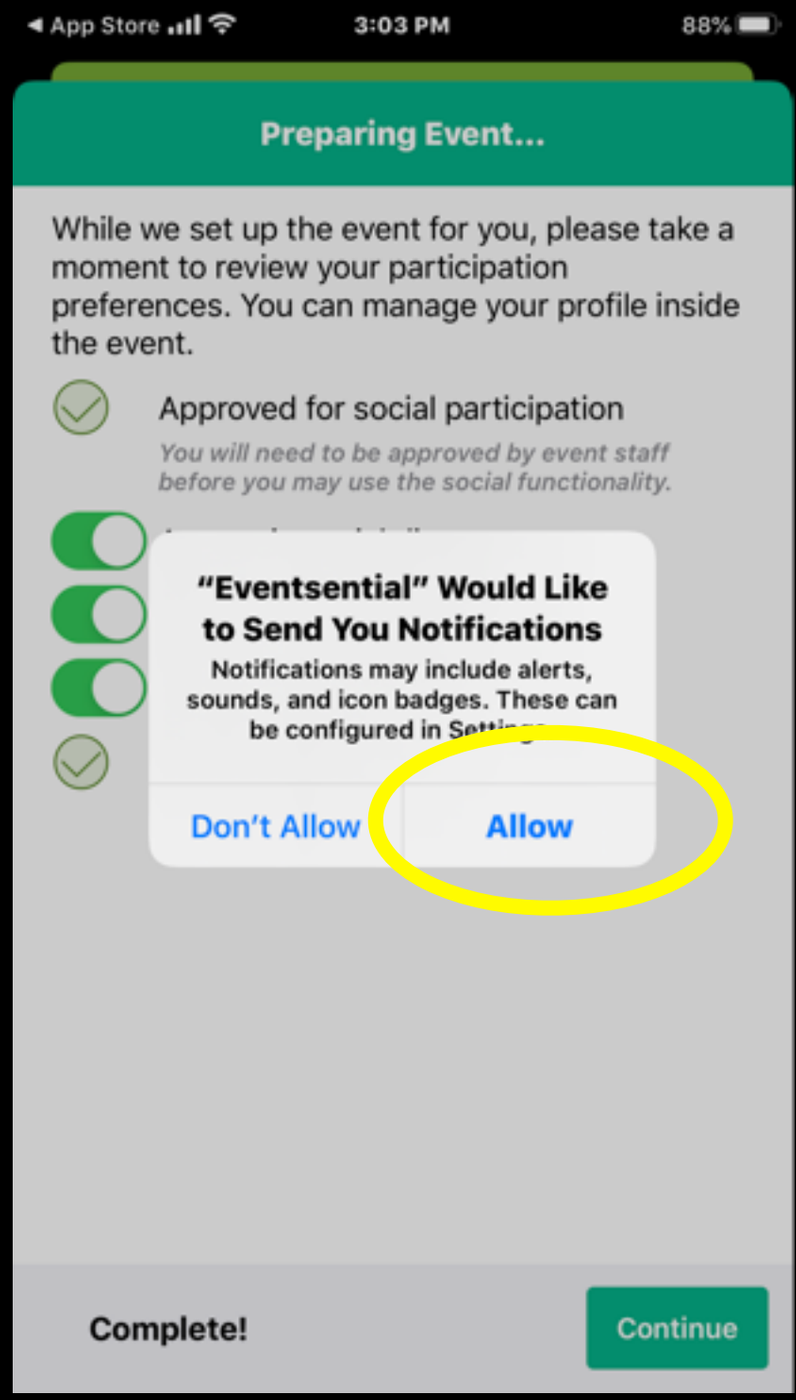
Settings

If you have registered with the correct email address all the selections will be pre-set for you. If you would not like to appear in the App Directories, un-select these options. Your email address will NOT appear in the directory even if you check this as acceptable.



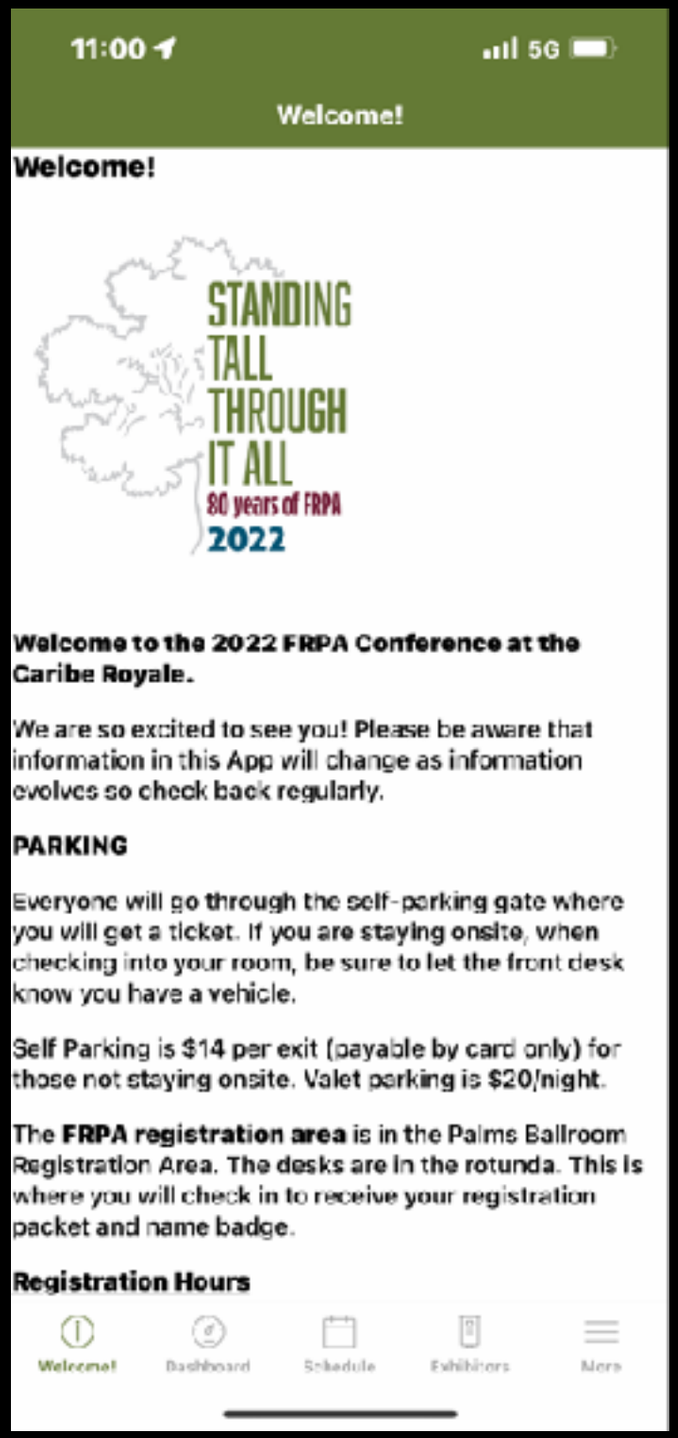
Notifications

If you would like to allow notifications, select “allow”. We suggest allowing notifications for the duration of the Conference so that you will receive the most timely information available. You can turn these off at a later time.



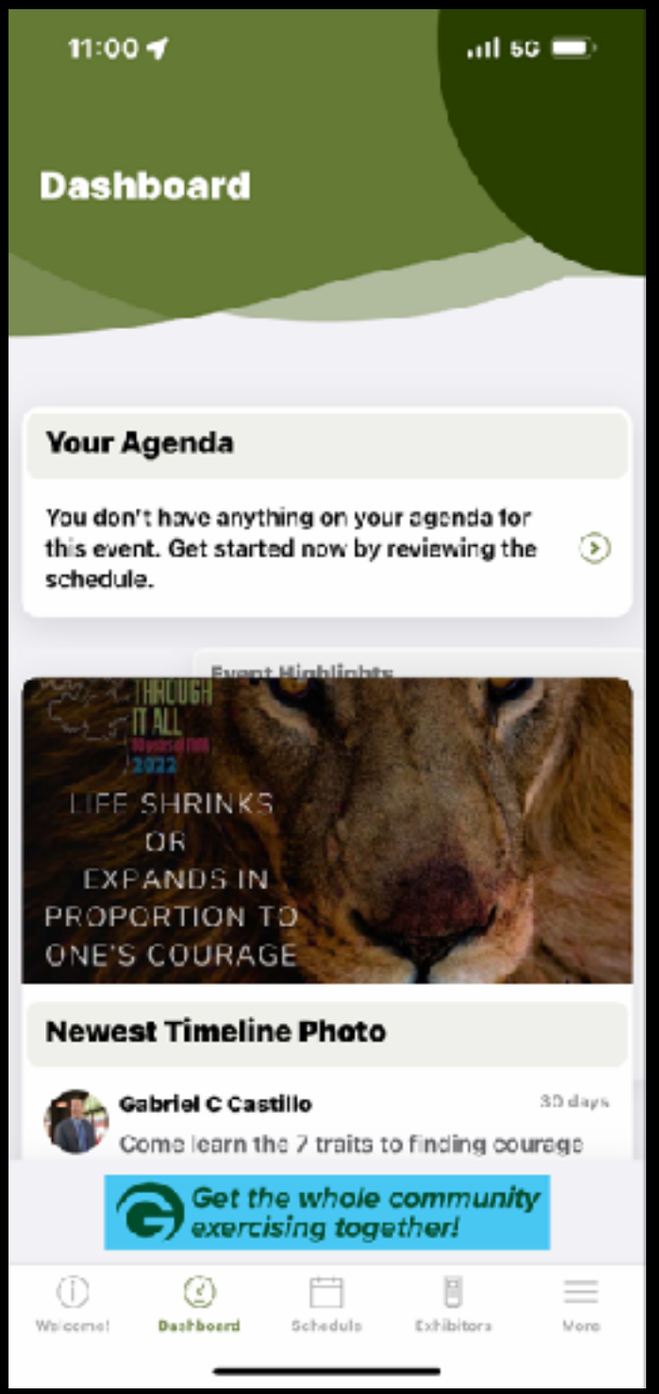
Welcome Screen

The first screen you will see will be the Welcome Screen. This page has helpful information particular to this year's conference.



Dashboard

The next tab you will see will be the Dashboard. This is the central space for your App experience.

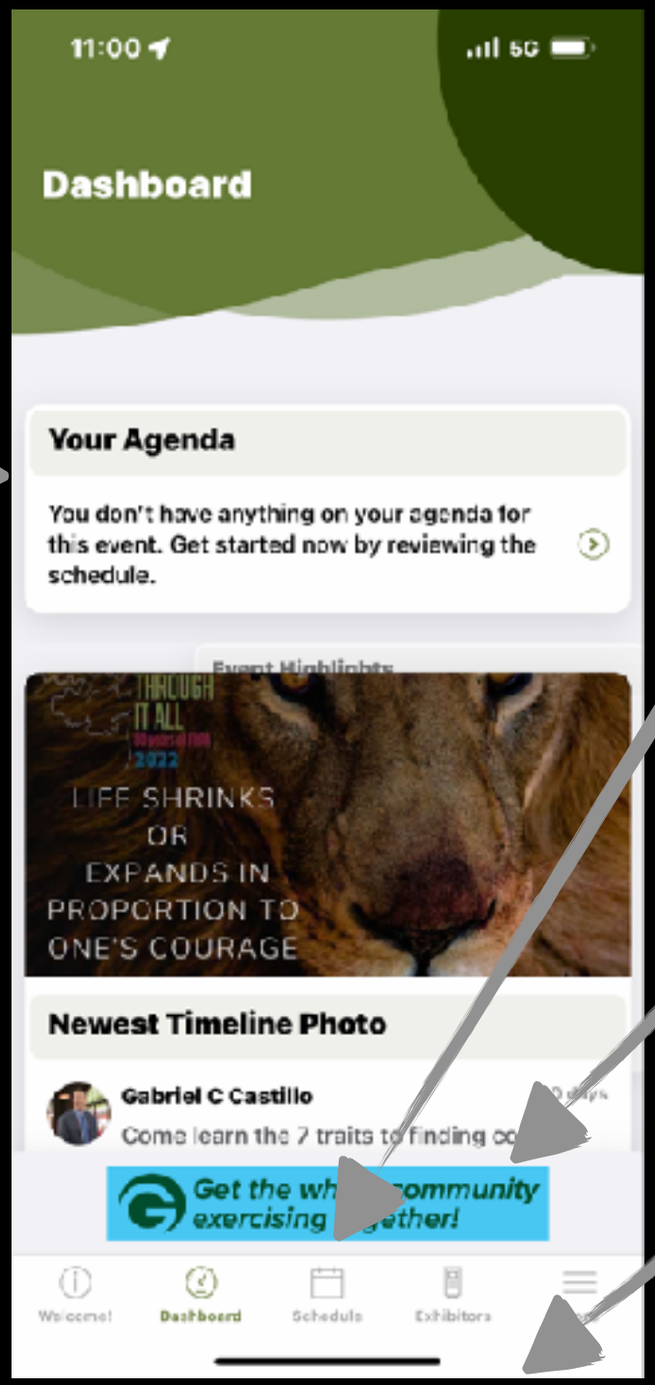


About Your Dashboard

The sessions you have selected will appear here for easy access to your schedule.

Messages you have sent or received will appear here also.

Posts from other users to the Timeline will appear here



Find sessions by selecting "Schedule" at the bottom of the screen. You can see all classes and events, read more about them and add them to your schedule.

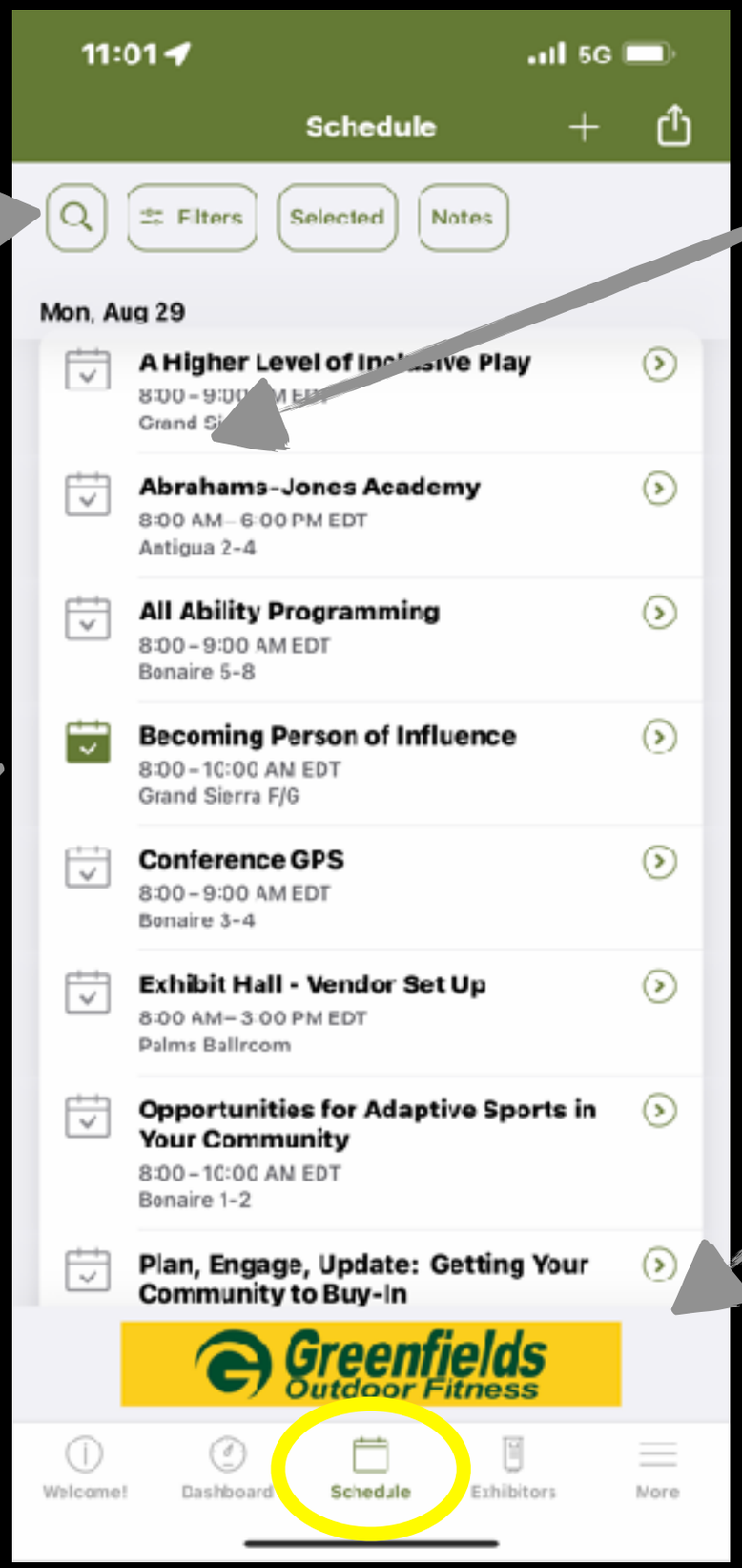
Shout Out to Greenfields Outdoor Fitness for sponsoring this great App!

Under Exhibitors, you will see an up to date list of Exhibitors joining us this year.

Schedule Screen

Find sessions by searching for keywords either with the title or description of the class.

Select a class to add to “My Schedule” by clicking the calendar icon. Chosen classes will be highlighted and appear under the “My Schedule tab”.



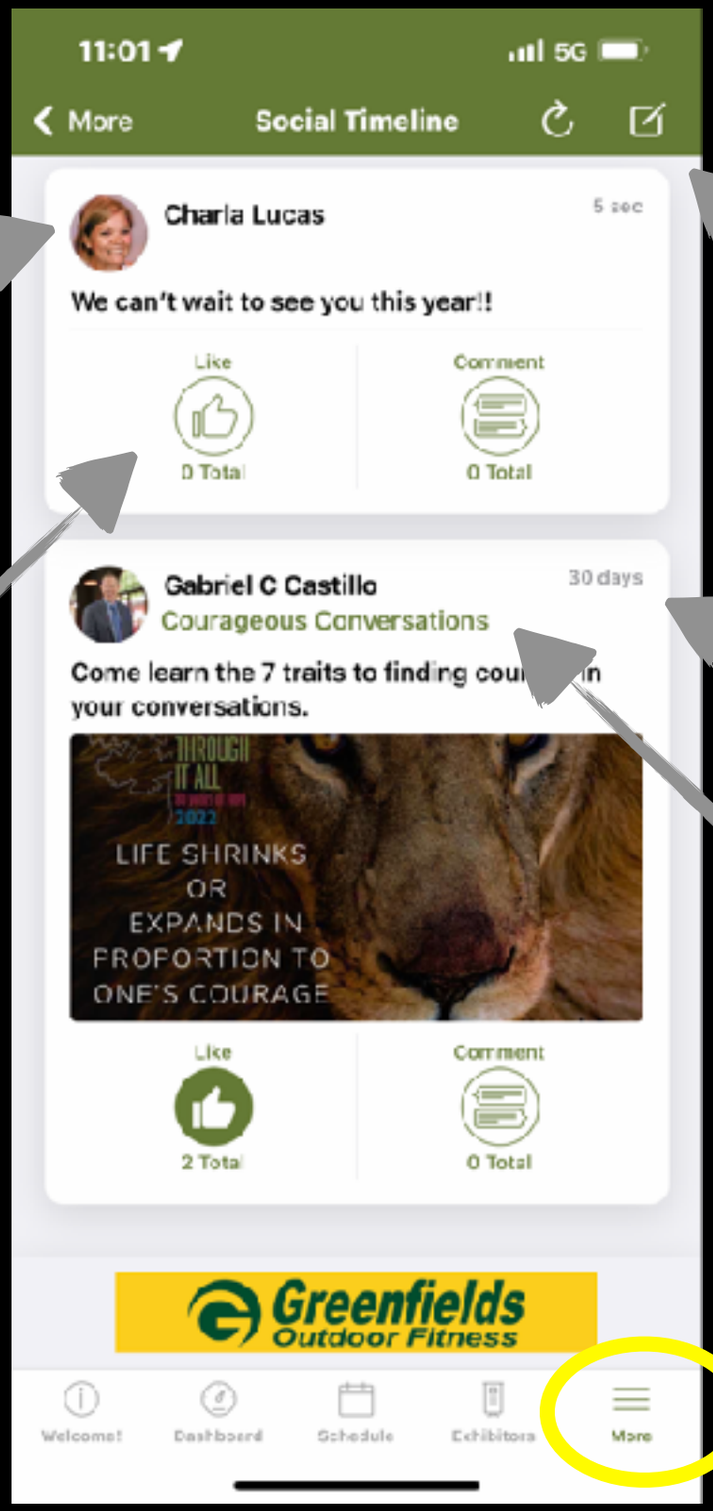
Choose your view:
All: shows you all classes in order by occurrence.
My Schedule: only classes you have selected to attend

ADs! Click to support our sponsor.

Timeline Screen

Picture and Name of the person posting the post.

Interact with the post by “liking” it or leaving your own comment.



Compose a message with text or a picture, or both. Use the “Tag a Session” feature to allow others to see what class or activity you are posting about.

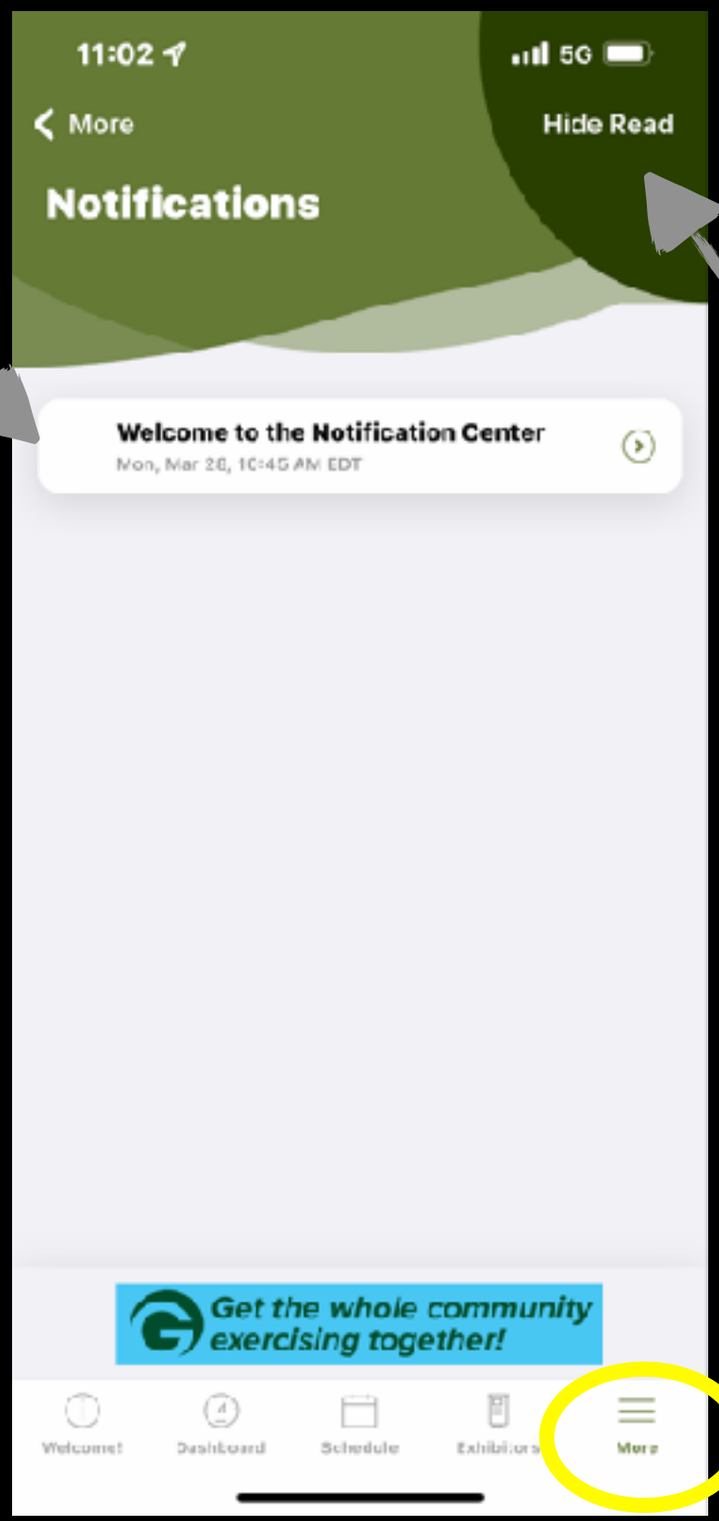
How long ago the post was posted.

The tagged class or activity the user is posting about will appear here if applicable.

Found under the “More” tab.

Notifications Screen

Notifications are important announcements and reminders in relation to the event. For example, classes that have changed rooms or reminders about socials will be here. These are the same notifications that will pop up on your screen as long as you allowed notification of these when you signed in.

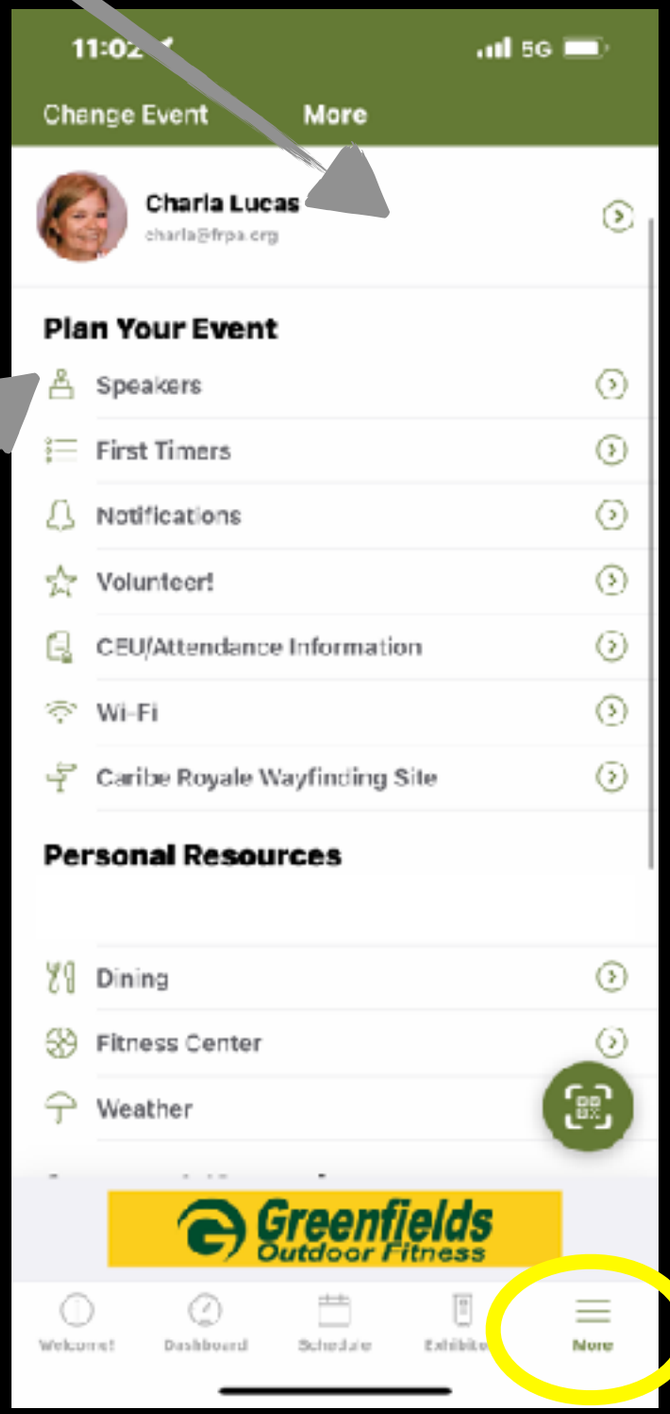


You can hide any notifications you have already read

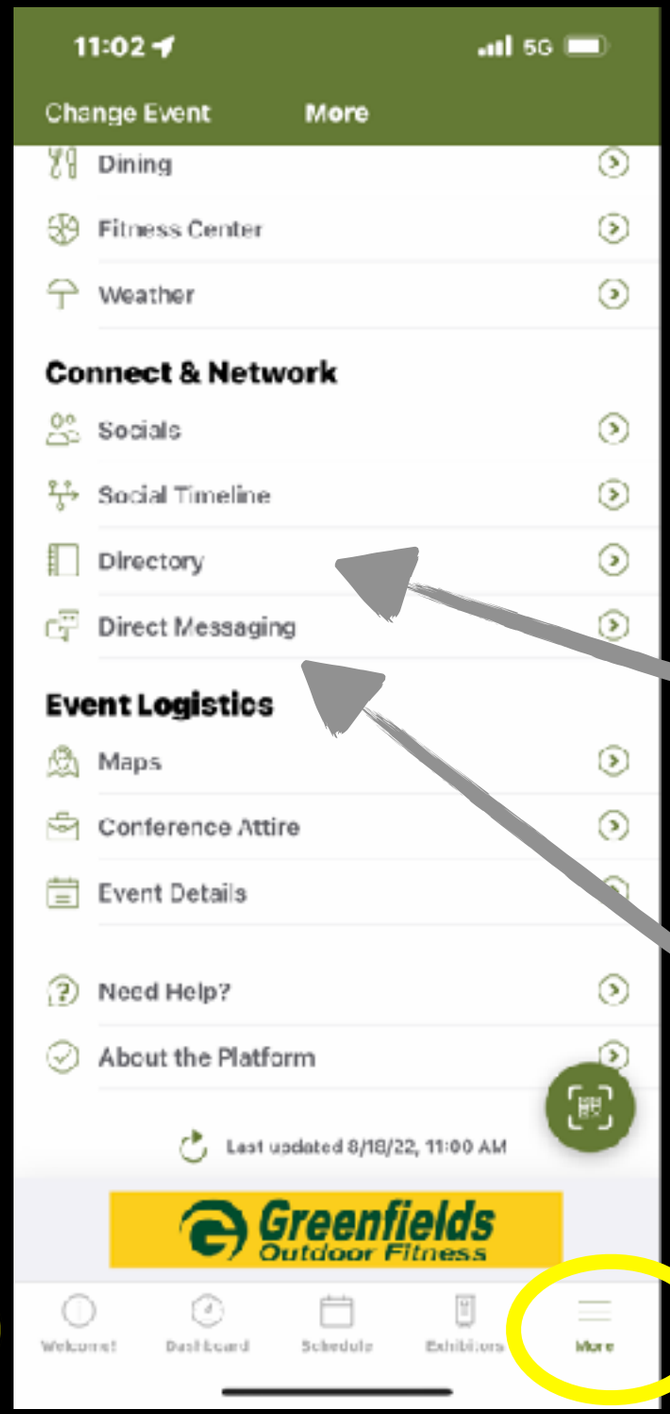
If you did not allow notifications when you were setting up the app but you'd like to allow them now, go to your phone settings and under "Notifications" click the button to allow Eventsential to receive them.

More

Access your profile here. Add whatever information you wish to have available for others to see. You can upload a picture also!



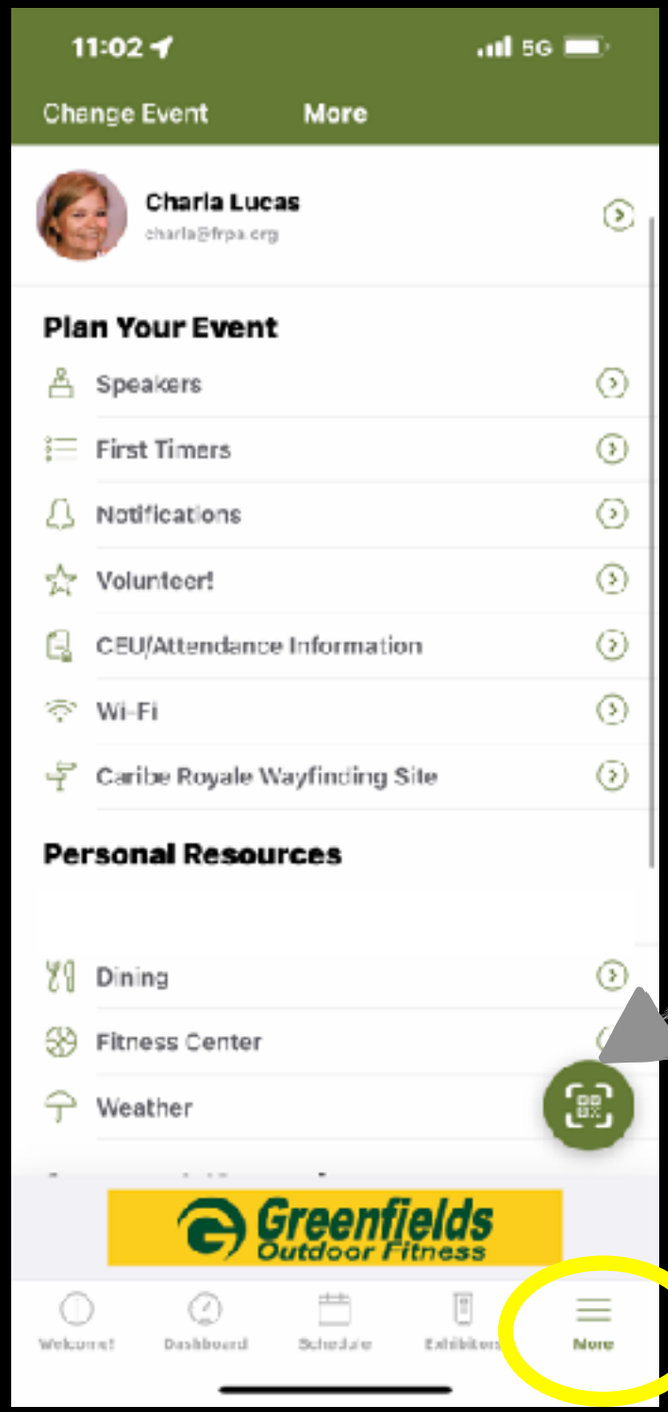
See who the Speakers are, read their bios and access their contact information here. This list cross-references with the classes they are teaching.



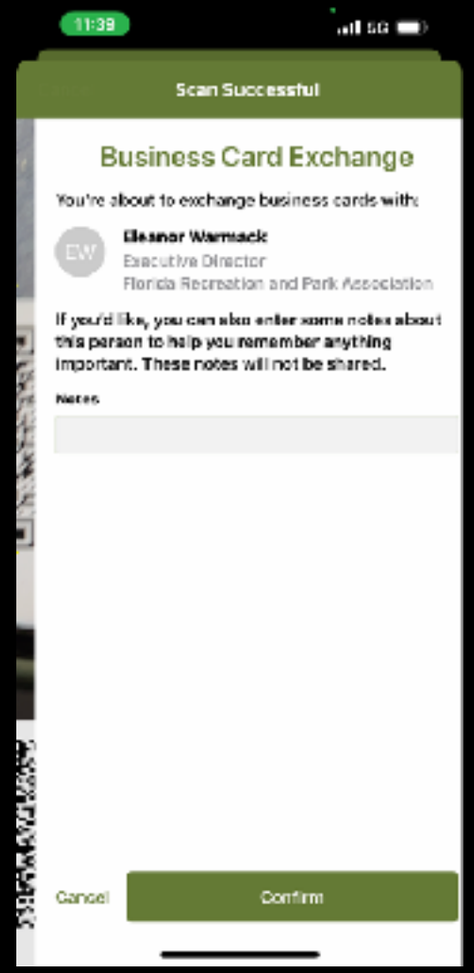
Access the list of Conference attendees here.

Send and receive messages to other delegates here.

Exchange Business Cards



You can exchange business cards with other attendees and exhibitors by clicking this bubble and opening your personal QR code!



If you need assistance
call 850-878-3221 or
email charla@frpa.org