

# Registration Forms

Please be sure to read through the entire registration packet to be sure you have completed everything. Limited on-site registration is available. We encourage you to take advantage of the opportunity to register early. Three ways to register:

Register at the FRPA website with your credit card. Be sure to select which sessions to attend!

**REGISTER NOW**

**ONLINE**

Mail complete payment and forms:

**411 Office Plaza Drive  
Tallahassee, FL 32301**

Registrations will not be processed without full payment. Purchase orders are not accepted.

**DO NOT SEND CASH!**

**MAIL**

**Fax complete forms:**

**(850)942-0712**

Credit Card information must accompany the faxed form.

**FAX**

## REFUNDS / CANCELLATIONS

All requests for refunds must be submitted in writing to the FRPA Executive Office and must be received no later than July 31, 2020 in order to receive a refund less a \$50 administrative fee. All refund requests received between August 1 and August 10 will be assessed a \$75 administrative fee. No refunds will be made after August 11, 2020. No exceptions including but not limited to: no shows, traffic delays, weather, other natural disasters, last minute changes in agency travel policies, and budget restrictions resulting in limitations on travel. Please be aware that where there is buffet food service, such as the opening of the exhibit hall, you are encouraged to attend early. While we attempt to project the amount of food needed, we cannot project the amount of food consumed by delegates.

If you have recently traveled (within two weeks) outside the United States or in an area that is a “hot spot” for any communicable disease, please do not register for the FRPA Conference.

## REGISTRATION FEES

You are strongly encouraged to pre-register for all events. Payment must be made with your pre-registration form. Please review the refund policy above. Do not pay for a meal ticket for yourself or check them off in Section 4 if you have selected a registration package that includes those tickets. Refer to the Registration Package Section 3 for more information on what is included in each registration package.

## BALANCES

Balances are due at the time registration packets are picked up on-site. Balances not paid at this time will be assessed a 10% processing fee. Receipts are emailed when registrations are processed. If you have not received a receipt, we suggest you phone the FRPA Executive Office to verify that your payment has been received.

## COMMERCIAL PROFESSIONALS

Delegate registration is for personnel employed by public or private agencies providing Recreation, Park, or Leisure Services and persons employed as educators at universities and colleges, retired park and recreation professionals, citizens serving on Recreation, Parks or Leisure Services Advisory Boards or citizens interested in or involved in the promotion of the parks, recreation and leisure services profession. Individuals employed as commercial vendors, consultants, or suppliers must have an exhibit booth to attend any conference event, education session or social activity.

BACK TO QUICK LINKS

# Register Online

## INSTRUCTIONS

### Section 1

#### Personal Registration and Payment Information

Remember to complete a separate registration form for each individual attending.

### Section 2

#### Choose Your Classes

Check off the activities and courses you wish to attend. This helps us prepare for how many people would like to attend each session.

### Section 3

#### Select Registration Package

Remember that in order to participate in conference events/activities, you must be registered as a daily or full package delegate, or pay a fee equivalent to or higher than a daily registration fee.

### Section 4

#### Select Extra Activities/Additional Meal Tickets

Remember that one banquet ticket is included in full registration and Wednesday daily registration.

### Section 5

#### Acknowledgement of Policies

Take the time to familiarize yourself with the cancellation policies, code of conduct, conference attendee, CEU procedures, etc. and sign that you acknowledge receipt of these.

### Section 6

#### Total all Conference Fees by adding Sections 3 and 4

Mail or fax the entire registration form to the FRPA Executive Office (information below) so it is received by June 30, 2020, in order to qualify for the early bird registration rate. Do not mail registration forms after August 10, 2020.

**MAKE CHECKS PAYABLE TO FRPA.** PLEASE BE SURE TO INCLUDE ALL EIGHT PAGES OF THE REGISTRATION FORM WHETHER USED OR NOT. REGISTRATIONS WILL NOT BE PROCESSED WITHOUT ALL PAGES BEING RETURNED.

## SECTION ONE

### Your Information (print legibly)

LAST NAME FIRST NAME

FIRST NAME FOR CONFERENCE BADGE

AGENCY/EMPLOYER

JOB TITLE

MAILING ADDRESS

CITY STATE ZIP

COUNTY

OFFICE PHONE CELL PHONE

EMAIL

ALLERGIES OR OTHER DIETARY RESTRICTIONS (WILL BE USED FOR BANQUET ONLY)

### Method of Payment

CIRCLE ONE

MASTERCARD

VISA

AMEX

DISCOVER

PERSONAL CHECK

AGENCY CHECK

CREDIT CARD NUMBER

SECURITY NUMBER (3 OR 4 DIGITS)

EXPIRATION DATE

PRINTED NAME ON CARD

SIGNATURE OF CARDHOLDER

FULL BILLING ADDRESS

# REGISTRATION FORMS

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## SECTION TWO

NAME: \_\_\_\_\_

### CHOOSE ACTIVITIES AND CLASSES YOU ARE PLANNING TO ATTEND

In an effort to maximize our scheduling ability, please indicate which sessions you plan to attend. This will allow us to schedule heavily requested courses in large rooms, thus improving the comfort level for you and the presenters. Please be aware that this only guarantees a seat for courses in which attendance is limited. You should always plan on arriving at the assigned meeting room prior to the time the course is scheduled to begin. CEU approval subject to change. Courses are listed in order by time they begin. Times are subject to change. The most up-to-date schedule will be provided onsite.

## MONDAY, AUG 31

Select	Session Title	CEUs	Begin	End
	Speed Round - Young Professionals	0.1	8:00 AM	9:00 AM
	Trends in Play Space Design	0.1	8:00 AM	9:00 AM
	Great Customer Service Is Not Enough	0.2	8:00 AM	10:00 AM
	Parks Pay: Make the Case with IMPACT!	0.2	8:00 AM	10:00 AM
	Directors Only: Trends for 2020 Part I	0.2	8:00 AM	10:00 AM
	Dealing with Difficult Patrons and Situations - 50 Plus	0.2	8:15 AM	10:15 AM
	Are You Prepared for Litigation?	0.1	8:30 AM	9:30 AM
	Conference GPS	0.1	9:15 AM	10:15 AM
	Nature-Inspired Play Environments	0.1	9:15 AM	10:15 AM
	The Power of GIS – A Tamarac, Florida Case Study	0.1	9:15 AM	10:15 AM
	Triumph After Tragedy: Rebuilding a Community	0.1	9:15 AM	10:15 AM
	Your Vision Made Simple	0.1	9:15 AM	10:15 AM
	The 4 Minute Formula for Success	0.1	10:30 AM	12:00 PM
	Director's Luncheon (extra fee)	N/A	12:30 PM	1:45 PM
	A New Approach to Parks & Recreation System Planning	0.1	1:30 PM	2:30 PM
	Cannonball! Summer Operation Ins and Outs	0.1	1:30 PM	2:30 PM
	Community Arts & Social Determinants of Health	0.1	1:30 PM	2:30 PM
	Enhancing Player and Spectator Experiences Through Technology	0.1	1:30 PM	2:30 PM
	The Best Version of You	0.1	1:30 PM	2:30 PM
	Introduction to the FRPA Impact Calculator	0.2	1:30 PM	3:30 PM
	Party On! Special Event Ideas for Adults 50 Plus	0.2	1:30 PM	3:30 PM
	Staff Recruitment and Retention Round Table	0.2	1:30 PM	3:30 PM
	Strategies To Include Participants With Disabilities	0.2	1:30 PM	3:30 PM
	The Art of Gaining Consensus and Getting Things Done	0.2	1:30 PM	3:30 PM
	Directors Only: Trends for the (Post COVID-19) 2020s Part II	0.2	1:45 PM	3:45 PM
	Building Community from the Ground Up	0.1	3:00 PM	4:00 PM
	Recreation Related Grant Programs	N/A	3:00 PM	4:00 PM
	The Tao of Being: A Living Formula	0.1	3:00 PM	4:00 PM

# REGISTRATION FORMS

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NAME: \_\_\_\_\_

## MONDAY, AUG 31 CONTINUED

	Exhibit Hall Grand Opening		4:00 PM	7:00 PM
	Monday Evening Social		7:00 PM	10:00 PM

## TUESDAY, SEPT 1

	Morning Walk/Run		6:30 AM	7:30 AM
	20/20 Vision - for Promoting Outdoor Recreation and Health	0.1	8:00 AM	9:00 AM
	Be a Futurist - How Will Trends Affect Parks and Recreation	0.1	8:00 AM	9:00 AM
	Brand New You! 10 Bold Steps to Market Yourself!	0.1	8:00 AM	9:00 AM
	Creating Positive Practices to Reduce Unconscious Bias	0.1	8:00 AM	9:00 AM
	Esports: The New Frontier	0.1	8:00 AM	9:00 AM
	Getting the Most Out of Your Pool Controller	0.1	8:00 AM	9:00 AM
	People, Praise & Positivity	0.1	8:00 AM	9:00 AM
	Senior Programming Best Practices	0.1	8:00 AM	9:00 AM
	Speed Round - Adult Athletics	0.1	8:00 AM	9:00 AM
	Uncover Your Blind Spots: The Five Keys to Winning	0.1	8:00 AM	9:00 AM
	Grants Exchange - Meet the Experts	N/A	8:00 AM	11:30 AM
	Exhibit Hall Closing		9:00 AM	12:00 PM
	Bringing Active and Nature Tourism to Your Parks	0.1	1:15 PM	2:15 PM
	Digital Marketing that Rocks	0.1	1:15 PM	2:15 PM
	Kick Your Procrastination into Productivity: There's a Superhero in You	0.1	1:15 PM	2:15 PM
	On the Horizon; Everything from Y to Z	0.1	1:15 PM	2:15 PM
	Optimizing Economic and Financial Outcomes in Your Parks and Recreation Assets	0.1	1:15 PM	2:15 PM
	Trails in the New American City	0.1	1:15 PM	2:15 PM
	Activate Your Master Plan	0.1	1:15 PM	2:15 PM
	But It Has Always Been Done This Way	0.2	1:15 PM	3:15 PM
	Communicating for Success... The Old-Fashion Way	0.2	1:30 PM	3:30 PM
	Creating and Leading Meetings People Want to Take Part In	0.2	1:30 PM	3:30 PM
	Don't Just Talk, Communicate!	0.2	1:30 PM	3:30 PM
	Failing Forward	0.2	1:30 PM	3:30 PM
	Meeting Licensing Requirements in Your After School Program	0.2	1:30 PM	3:30 PM
	Smart Practices: Why Some Florida Agencies Offer TR and Inclusion... and Some Don't	0.2	1:30 PM	3:30 PM
	Sports Fields: Renovating 160 - Lessons	0.2	1:30 PM	3:30 PM

# REGISTRATION FORMS

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NAME: \_\_\_\_\_

## TUESDAY, SEPT 1 CONTINUED

	The Many Hats of the Successful Parks and Recreation Professional	0.2	1:30 PM	3:30 PM
	Aquatica Water Park Tour (extra fee)	0.2	1:45 PM	4:00 PM
	"Bond, Parks Bond..."	0.1	2:45 PM	3:45 PM
	Meaningful Community Conversations - Facilitate Input and Establish Trust	0.1	2:45 PM	3:45 PM
	Mission Critical Creativity & Innovation	0.1	2:45 PM	3:45 PM
	Show Me The Money: Strategies for Getting Your Project Funded	0.1	2:45 PM	3:45 PM
	Staff Communication; Control, Filters and Perception	0.1	2:45 PM	3:45 PM
	VSI RecTrac Recreation Management Software User Forum	0.1	2:45 PM	3:45 PM
	Your Background Check Came Back With a Hit. Now What?	0.1	2:45 PM	3:45 PM
	Bringing Life to A Community in an Equitable Way - General Session	0.1	4:00 PM	5:30 PM

## WEDNESDAY, SEPT 2

	Yoga		6:00 AM	7:00 AM
	Critical Thinking for Everyday Life	0.1	8:00 AM	9:00 AM
	Identifying the Recreational Leaders' Role in Bullying Prevention	0.1	8:00 AM	9:00 AM
	Personal Branding	0.1	8:00 AM	9:00 AM
	Recreation, Resiliency and Return on Investment, All In One!	0.1	8:00 AM	9:00 AM
	Using Social Media to Your Advantage	0.1	8:00 AM	9:00 AM
	Working With the Natural Environment to Design for Active Outdoor Play	0.1	8:00 AM	9:00 AM
	Trends for the (Post COVID-19) 2020s	0.15	8:30 AM	10:00 AM
	Creating Logic Models to Implement Master Plans and Programs	0.1	9:15 AM	10:15 AM
	Tips & Tricks to Planning Successful Programs & Events	0.1	9:15 AM	10:15 AM
	Data: How to Dive In Without Drowning	0.2	9:15 AM	11:15 AM
	Best Practices of a Quality Youth Sports Program Provider	0.1	9:30 AM	10:30 AM
	Lessons from Disney: How to Make Your Parks and Recreation Centers the Happiest Place on Earth	0.1	9:30 AM	10:30 AM
	The Change Curve	0.1	9:30 AM	10:30 AM
	Alligators and Crocodiles in Florida Parks	0.2	9:30 AM	11:30 AM
	Building a Successful Community with "Oviedo on the Park"	0.2	9:30 AM	11:30 AM
	Develop, Document, and Discipline Consistently	0.2	9:30 AM	11:30 AM
	Everything's Gonna Be Alright	0.2	9:30 AM	11:30 AM
	Getting in Your Customer's Way?	0.2	9:30 AM	11:30 AM

# REGISTRATION FORMS

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NAME: \_\_\_\_\_

## WEDNESDAY, SEPT 2 CONTINUED

	Maybe They're Not All Wrong?	0.2	9:30 AM	11:30 AM
	Programming and Designing for Equity in Urban Parks	0.2	9:30 AM	11:30 AM
	Special Events from Zero to Hero!	0.2	9:30 AM	11:30 AM
	Driving Awareness and Participation in Florida Senior Games & Sunshine State Games	0.1	10:45 AM	11:45 AM
	How Arts & Wellness Collaboration Can Benefit Your Community	0.1	10:45 AM	11:45 AM
	State of Afterschool & Summer Learning in Florida	0.1	10:45 AM	11:45 AM
	Youth Sports Coach Oversight - What's Happening on Your Fields?	0.1	10:45 AM	11:45 AM
	Awards and Installation Ceremony		11:45 AM	2:30 PM
	Creating Conditions of Possibility Through Inclusive Design	0.3	2:45 PM	5:45 PM
	Grow Beyond: Understanding Your Potential in Leadership	0.3	2:45 PM	5:45 PM
	Budgeting Basics for New Managers/Public Sector Employees	0.1	3:00 PM	4:00 PM
	How to Add Unique Programs Without Adding Staff	0.1	3:00 PM	4:00 PM
	Using Camp Programming to Beat the Summer Slide	0.1	3:00 PM	4:00 PM
	Crisis Management and Developing Your Emergency Action Plan	0.2	3:00 PM	5:00 PM
	Drama Queens, Narcissists, & Blamers, Oh My!	0.2	3:00 PM	5:00 PM
	How to Stay COOL When Things Heat UP!	0.2	3:00 PM	5:00 PM
	Myths and Misconceptions about Active Older Adult Programming	0.2	3:00 PM	5:00 PM
	Speed Round - The Art of Athletics	0.2	3:00 PM	5:00 PM
	Top 7 Secrets to Writing Performance Appraisals	0.2	3:00 PM	5:00 PM
	Abrahams Bring Back	0.2	3:00 PM	5:00 PM
	Parks Asset Management and the Role of GIS	0.1	4:30 PM	5:30 PM
	Trust Us...It Can Happen To You	0.1	4:30 PM	5:30 PM
	Wednesday Evening Social		8:00 PM	11:00 PM

## THURSDAY, SEPT 3

	10 Tools to Providing Exceptional Customer Service	0.1	8:00 AM	9:00 AM
	Alternative Delivery Methods for Parks & Recreation Facility Projects	0.1	8:00 AM	9:00 AM
	Integrated Vegetation Management Plan	0.1	8:00 AM	9:00 AM
	Speed Round - Social Media	0.1	8:00 AM	9:00 AM
	Creating Mission-Based Programs	0.2	8:15 AM	10:15 AM
	Dealing with Ugly Issues In Aquatics 2020	0.2	8:15 AM	10:15 AM
	EASY AS PIE... the recipe for success in grant writing!	0.2	8:15 AM	10:15 AM

NAME: \_\_\_\_\_

## THURSDAY, SEPT 3 CONTINUED

	Effective Class Management - Strategies for Managing Challenging Participants	0.2	8:15 AM	10:15 AM
	Hey Young Professional...This One's For You!	0.2	8:15 AM	10:15 AM
	Maximizing Your Volunteer Workforce	0.2	8:15 AM	10:15 AM
	Speed Round - Summer Camp	0.2	8:15 AM	10:15 AM
	Telling the Story Created by the Impact Calculator	0.2	8:15 AM	10:15 AM
	Capitalizing on Partnerships With Not-for-Profit Groups to Build Your Capital Projects	0.1	9:30 AM	10:30 AM
	The ABCs of GIS for Parks	0.1	9:30 AM	10:30 AM
	Time / Task Analysis for Maintenance Activities	0.1	9:30 AM	10:30 AM
	When Parks Become Tourism Destinations	0.1	9:30 AM	10:30 AM
	The Power of a Winning Mindset - Change your Mindset, Change Your Results	0.1	10:30 AM	12:00 PM



## Connect with FRPA



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## SECTION THREE

NAME: \_\_\_\_\_

**COMPLETE ALL INFORMATION** Select registration package preference and any extra tickets. Subtotal at the bottom of the page.

Registration for the Florida Recreation and Park Association Annual Conference is ONLY available to individuals employed full-time by public or private agencies providing Recreation, Park, or Leisure Services in Florida, persons employed as an educator of Recreation, Park, and/or Leisure Services by universities and colleges, full-time students, citizens interested in advancing the mission of parks and recreation, and individuals who are working in a clinical or community based therapeutic recreation facility. Registration is not available to individuals employed by commercial companies. Commercial professionals must purchase an exhibit booth in order to attend the Conference, or must pay a registration fee equal to the cost of an exhibit booth. Call the FRPA Executive Office to facilitate this registration.

### Full Registration

Full registration package includes Monday Evening Exhibit Hall Opening (light refreshments), Tuesday Exhibit Hall (light breakfast), and Wednesday Awards and Installation Ceremony (full lunch), badge, packet and entrance to all educational sessions for which a separate registration fee is not required. Awards and Installation tickets are only available with registration packages received by August 10, 2020.

	EARLY BIRD RATE PAYMENT RECEIVED ON OR BEFORE JULY 31, 2020	REGULAR RATE PAYMENT RECEIVED ON OR AFTER AUGUST 1, 2020	AMOUNT DUE
<b>FRPA Member</b>	<b>\$300</b>	<b>\$350</b>	_____
<b>Non-FRPA Member</b>	<b>\$400</b>	<b>\$450</b>	_____
<b>Full Registration with AQ Institute</b>	<b>\$400</b>	<b>\$450</b>	_____

### Daily Registration

<b>MONDAY</b> INCLUDES EXHIBIT HALL OPENING	<b>FRPA Member</b>	<b>\$110</b>	<b>\$130</b>	_____
	<b>Non-FRPA Member</b>	<b>\$130</b>	<b>\$150</b>	_____
<b>TUESDAY</b> INCLUDES EXHIBIT HALL CLOSING	<b>FRPA Member</b>	<b>\$110</b>	<b>\$130</b>	_____
	<b>Non-FRPA Member</b>	<b>\$130</b>	<b>\$150</b>	_____
<b>WEDNESDAY</b> INCLUDES AWARDS & INSTALLATION CEREMONY	<b>FRPA Member</b>	<b>\$125</b>	<b>\$145</b>	_____
	<b>Non-FRPA Member</b>	<b>\$145</b>	<b>\$165</b>	_____
<b>THURSDAY</b>	<b>FRPA Member</b>	<b>\$65</b>	<b>\$85</b>	_____
	<b>Non-FRPA Member</b>	<b>\$85</b>	<b>\$105</b>	_____

### Non-Member Transcript Fee

Only add this if you are a non member and will need a copy of your CEU transcript

**\$20** \_\_\_\_\_  
**\$35** \_\_\_\_\_

### Guest Pass

Guest Pass is for entrance into socials only and is ONLY for spouses of registered delegates and retired park and recreation professionals. Ticketed functions (pg 46) require the purchase of an extra ticket. Education sessions require full or daily registration.

GUEST NAME: \_\_\_\_\_

**SECTION 3 SUBTOTAL**



# REGISTRATION FORMS

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## SECTION FOUR

NAME: \_\_\_\_\_

Select extra activities and optional meal tickets and subtotal below

	EARLY BIRD RATE PAYMENT RECEIVED ON OR BEFORE JUNE 30, 2020	REGULAR RATE PAYMENT RECEIVED ON OR AFTER JULY 1, 2020	AMOUNT DUE
<b>Monday</b>			
<b>Director's Luncheon</b> 12:00 PM - 1:15 PM	\$35	\$45	_____
<b>Grand Opening of the Exhibit Hall</b> \$30 4:00 PM - 7:00 PM Included in Full Registration Package and Monday Daily Registration		\$40	_____
<b>Tuesday</b>			
<b>Exhibit Hall Closing</b> 9:00 AM - 12:00 PM Included in Full Registration Package and Tuesday Daily Registration	\$30	\$40	_____
<b>Aquatica Field Trip</b> 1:45 PM - 5:30 PM See Page 23 for more information	\$25	\$30	_____
<b>Wednesday</b>			
<b>Awards &amp; Installation Ceremony</b> \$60 11:45 AM - 2:30 PM Included in Full Registration Package and Wednesday Daily Registration Tickets available through August 10.		\$70	_____
			<b>SECTION 4 SUBTOTAL</b> _____

## SECTION FIVE

The Florida Recreation and Park Association recognizes the diversity that exists within our profession, our membership, and those attending FRPA events. As a participant, we want you to enjoy your time at this event. We ask that you join us in encouraging and maintaining the highest professional standards possible at all functions within this event. Attendees, presenters, vendors, and staff at FRPA events are expected to conduct themselves at all times in a courteous, professional, and respectful manner. Attendees are required to abstain from behavior that reflects poorly on their agency, the Florida Recreation and Park Association, and the membership. Such conduct includes, but is not limited to, actions disrupting the businesslike atmosphere, harassment, discrimination, inappropriate language, failing to comply with all local, state, and federal laws, and activities that endanger self and others. While we do not anticipate these challenges, we do want to be transparent regarding our commitment to assuring a safe and enjoyable environment for all event participants and let you know that misconduct will be addressed with you individually and/or with your employer. Attendees, presenters, vendors, and staff who do not comply with this code of conduct at any event may be removed from said event and barred from attending all future FRPA sponsored or co-sponsored events.

I have read and agree to the policies regarding the 2020 FRPA Annual Conference and Institutes.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

## SECTION SIX

Total Sections 3 & 4

SECTION 3 SUBTOTAL	+	SECTION 4 SUBTOTAL
_____		_____
<b>TOTAL DUE</b>		
_____		