

EMERGING LEADERS INSTITUTE



JANUARY 15-17, 2019
FFA LEADERSHIP TRAINING CENTER
HAINES CITY, FL



THE INSTITUTE

This program is designed for professionals new to supervisory positions who have demonstrated promise as a future leader in the field or seasoned supervisors who want a refresh on skills and techniques to be the best supervisor you can be. The Institute is designed to expose participants to critical leadership skills in preparation for future leadership growth.

After completion of the Emerging Leaders Institute and continued employment in the field, participants should explore the Abrahams Academy as a professional development journey to further prepare them as an executive level leader in the parks and recreation field.

Attendance at the Emerging Leaders Institute combined with years experience as a supervisor, will provide a solid foundation toward attendance at the Academy.

INSTITUTE CANDIDATES ARE

- ◆ Individuals who are ready to assume a managerial role in their agency; and
- ◆ Individuals who are ready for an intensive training experience; and
- ◆ Individuals desiring an opportunity to explore and develop their leadership abilities, and create a development plan for their future.
- ◆ Individuals with a minimum of 3 years experience with progressive ascension in their employment; and
- ◆ Individuals who will commit to attendance at all sessions; and

"Emerging Leaders Institute provided an excellent opportunity for supervisors to create connections, provide mutual aid and support, and deeply examine our own strengths and challenges as leaders. Whether you are new to being in a supervisory role or just need a refreshing reminder of what it means to lead, you will find this program to be highly beneficial!" Kate Lasher, Boca Raton Recreation Services

THE INSTITUTE SETTING

The Florida Leadership Training Center is located just a short drive from Orlando and Tampa, miles away from the distractions of everyday life. The Center provides a “natural” learning environment. Nestled among the trees, at the end of a winding path, overlooking a beautiful lake with wildlife and water fowl, is a one-of-a-kind learning experience. Lodge style accommodations and cabins with common areas are available to participants. Modern meeting accommodations, and wonderful menus will assure you are well nourished, body, mind and spirit. Housing Options include single or shared accommodations; see Registration Form for more information. Access to outside food and beverage is limited and requires a drive to the nearest town. Spouses and significant others are not permitted to stay onsite unless special accommodations are needed and arrangements are made with the FRPA Office. Dress is casual as the Florida Leadership Training Center is set in a beautiful setting which affords participants the opportunity to re-energize between classes.

COURSE DESCRIPTIONS

Effective Communication

Fundamental to all leadership is the ability to communicate effectively verbally and in writing. Also important to any effective communicator is an understanding of the role non-verbal language plays in effective communication. This session will combine lecture, practical exercises and group interaction.

Strengths—Based Leadership

Organizations work most effectively when individuals work well within groups. This session will cover the essence of true team leadership as well as the challenges to creating a cohesive work environment. Through group discussion, participants will explore the phases of team development, roles of a leader within the team and how to overcome any roadblocks to the effectiveness of the team.

Government Speak

There is a language unique to the government sector. Knowing what these terms mean and what the references actually refer to, will assist any emerging leader in understanding your role and responsibilities.

Philosophy of Parks and Recreation

Think big picture for this session. What is the modern day philosophy that parks and recreation professionals must have to thrive in today's environment? Our speaker has been in your shoes and is now an Assistant City Manager focusing on the bigger picture.

Delivering a Performance Based Evaluation

If you were growing a garden, you would prepare the soil, sow the seeds, nourish with plant food, maintain the soil and wait for the crop to flourish. Consider your employees your garden, and realize they need the same nourishment, except theirs is delivered in the way of positive feedback. Learn tips to make performance based employee evaluations a positive experience, and equip yourself with the tools to pull the weeds of difficult conversations.

Leadership Styles and Transitioning to Management

It is often difficult to transition into management within the same organization. This session will focus on the key components to transitioning to management including the changing of roles and responsibilities along with interpersonal dynamics.

Be the Leader We Need You to Be

The field of parks and recreation is changing weekly, and the skills needed to excel as a leader in tomorrow's industry are also changing. This session will compare skills of the past with those necessary for the future. Learn to tell the story – of the profession and of yourself as a professional. Will you be a part of changing the conversation?

Bringing it All Together and Making the Commitment to Internalize Learning

Each participant will develop and share three action steps they plan to implement over the next year in their respective organizations that tie directly to the concepts presented in the Emerging Leaders Institute.

SCHEDULE

Tuesday, January 15, 2019

3:00 pm Check In
4:00 pm Welcome/Introduction
5:00 pm Session
6:00 pm Dinner with Group
7:00 pm Evening Activity

Wednesday, January 16, 2019

7:00 am Breakfast with Group
8:00 am Sessions
12:30 pm Lunch/Group work
1:30 pm Sessions
6:00 pm Dinner with Group
7:00 pm Evening Activity

Thursday, January 17, 2019

7:00 am Breakfast with Group
8:00 am Sessions
12:00 pm Lunch with Group
1:00 pm Sessions
4:00 pm Departures

EMERGING LEADERS REGISTRATION

Print clearly and return by December 14, 2018

NAME	AGENCY
TITLE	
ADDRESS	CITY, STATE, ZIP
PHONE NUMBER (WITH AREA CODE)	FAX
EMAIL ADDRESS	

REGISTRATION OPTIONS

All registration options include coursework, training materials, Wednesday dinner; Thursday breakfast, lunch and dinner; and Friday breakfast and lunch; as well as breaks. Housing is included in packages as noted. Check your Registration Option below.

Package 1: \$ 550.00
Single hotel room accommodations
Is a room with bunkbeds ok? Yes No

Package 2: \$ 454.00
Shared hotel room accommodations
Requested Roommate: _____
Is a room with bunkbeds ok? Yes No

PAYMENT INFORMATION

Registration not accepted without payment.

PAYMENT AMOUNT

CHECK CHECK #

CREDIT CARD

VISA
 MASTERCARD
 DISCOVER

CARD NUMBER SECURITY CODE

EXPIRATION DATE

NAME ON CARD

SIGNATURE ON CARD

Return by December 14, 2018:

Florida Recreation and Park Association
411 Office Plaza Drive
Tallahassee, FL 32301-2756
FAX (850) 942-0712
Email: eleanor@frpa.org

Registration Policy

A Registration form must be completed for each individual registrant. A Meeting Receipt will be emailed to each individual registrant. Please print the receipt for your records and return to your finance department if required to do so. You can also log onto www.frpa.org and generate receipts under your profile. We are unable to generate receipts after the meeting has occurred.

Cancellation Policy

All refund requests must be made in writing. Full refunds will be made for Requests received prior to the early rate cutoff date. Requests received between the regular rate date and one week prior to the workshop date will be eligible for a 50% refund. No refunds will be available for requests made within one week of the workshop or after the workshop occurs. Refunds will not be available for weather related cancellation.

Other Policies

The Florida Recreation and Park Association recognizes the diversity that exists within our profession, our membership, and those attending FRPA events. As a participant, we want you to enjoy your time at this event. We ask that you join us in encouraging and maintaining the highest professional standards possible at all functions within this event. Offensive language or behavior that may be seen as harassing is not condoned at this event. Unwelcomed physical contact or aggressive behavior is not acceptable and will require us to address that with you individually and/or with your employer. While we do not anticipate these challenges, we do want to be transparent regarding our commitment to assuring a safe and enjoyable environment for all event participants.

By registering for this event/activity/workshop, I give permission and consent to allow photographs and video to be taken during activities sponsored by the Florida Recreation and Park Association (FRPA). I further give permission and consent that any such media may be published and used by FRPA and its agents, to illustrate and promote the association and its programs. I understand that it is my responsibility to communicate with FRPA if I do not wish to be photographed or videoed.