

ISSUED: 3-11-19

CLOSES: 3-22-19

Revised/Re-advertised

Position: **PARKS SUPERVISOR**
Salary: \$50,999 Annually
Department: Parks and Recreation/Parks
Location: 825 Avenue P, Riviera Beach
Hours: 40 Variable hours/week, including occasional evenings/holidays and weekends on a rotational schedule basis
Other: Must be able to lift 50 pounds. Valid Florida Driver's License and PBC Risk Management Department driving history approval prior to appointment.

Assists the District Park Manager in the operation and supervision of maintenance crews working in the County's north regional parks district. Inspects the work of others in the field for safety and adherence to Parks Quality Standards. Conducts park inspections and prepares related reports/work orders. Coordinates maintenance for numerous special events/athletic tournaments; trains, coaches and disciplines employees; develops and manages work schedules; prepares payroll spreadsheets. Works under the direction of the District Park Manager; maintains a level of operating efficiency necessary to ensure the safety and enjoyment of park patrons.

QUALIFICATIONS:

Graduation from high school or an equivalent recognized certification; minimum of four (4) years of experience in park operations and maintenance, grounds keeping or related work including two (2) years of related experience directing the work of subordinate personnel.

PREFERENCE FOR EXPERIENCE: Directing the work of 10 or more employees in a large crew involved in custodial/landscape/athletic field maintenance (**must specify on application**); writing reports; using timekeeping software/MS Word/e-mail (**must specify on application**). Also desirable: Bachelor's/Associate's Degree in Park Management/Forestry/Resource-Based Outdoor Recreation/Ornamental Horticulture/closely related field; bilingual (English/Spanish).

NOTE: It is not necessary to submit another application for this position if you applied 12/3-14/18.

Visit www.pbcgov.jobs for job description and to apply online. May submit scannable application/resume with any Veteran's Preference documentation to Palm Beach County Human Resources, 100 Australian Avenue #300, West Palm Beach, Florida 33406 Info 561/616-6888 Fax 561/616-6893 (No e-mail applications/resumes accepted). **Applications/resumes must include Job ID number, and will be accepted no later than 5:00 p.m. on the closing date. EO/AA M/F/D/V (DFWP), Drug Free Work Place; All employees of Palm Beach County may be required to work before, during and/or after a natural or man-made disaster or hurricane.**