



# **PANDEMIC RESPONSE PLAN (COVID19)**

**PARKS, RECREATION & OPEN SPACES  
DEPARTMENT**



**2020**

## DEPARTMENT RESPONSIBILITIES

- Secure Park, Recreation, and Open Spaces Facilities to limit public exposure and spread of disease.
- Monitor open spaces (beaches and open area parks) to ensure compliance with current Orders
- Disinfect areas open for public use (4 x daily)
- FEMA documentation for Parks, Recreation, and Open Spaces Department
- Ensure employees coming into City to work are symptom free
- Prepare, comply with "Work from Home" procedures
- Follow Center for Disease Control (CDC) and Florida Department of Health Guidelines for public areas.

## KEY PERSONNEL

The following positions and corresponding employees are identified in the **2018 CEOP** as key employees. These employees will be the contact point between the department and the EOC:

Parks and Recreation Director	Cathie Schanz		
Parks and Recreation Assistant Director	Bob Williams		

## FACILITIES COVERED IN PLAN

Beach including Beach Guards (Guard Towers / Office), BF James Park, City Marina, Cultural Community Center, Foster Park, Foster Park Plaza, Golden Isles Park, Golden Isles Tennis Center, HACC Fields, Hallandale Beach Cemetery, Historic Hallandale School House, Historic Village, Joseph Scavo Park, Ingalls Park, North City Beach Garage, OB Johnson Park, Peter Bluesten Park, South City Beach Park, Sunrise Park, Sunset Park, Teen Garden.

## IMMEDIATE EMERGENCY FUNCTIONS

### During the Event

- Assigned personnel will report to the EOC to fulfill ICS positions or work remotely as assigned.
- Essential personnel will report as scheduled to secure and maintain park properties.
- Those personnel relieved from disaster related duty shall remain at home until assigned or the event has passed. Preparations should be made to respond back to the City as assigned or immediately following the passage of the disaster or at the time pre-determined by the Emergency Manager.
- Secure/ close all Park facilities.

## RE-OPENING OF FACILITIES:

### APPROACH:

Start with safe, responsible strategies for individual/family park access and gradually move to full recreation and programming, protecting residents and Park employees by ensuring everyone follow current emergency orders and CDC guidelines for public areas, personal hygiene, physical distancing, social gatherings, and face coverings.

### **PHASE ONE – Essential Activities/ Passive Use, Limited Locations**

Phase one will focus on essential activity/ passive use to provide opportunities for physical fitness and support mental health while practicing physical distancing. Park use will be limited to safe, responsible, passive, essential activities following CDC and Florida Department of Health Guidelines. Closed park amenities will be secured within designated parks. Park staff presence will be enhanced to monitor use.

### **Park Users**

- All visitors must wear face coverings.
- All visitors must practice physical distancing guidelines. CDC and Health Department guidelines will be distributed to persons who are not self-distancing.
- Social gathering of groups of 10 and less will be permitted following physical distancing guidelines.
- Law enforcement will suspend those in non-compliance for the day. Warnings will be logged on Park Customer Code of Conduct log.
- Visitors are not permitted to use parks or trails if they are exhibiting COVID-19 symptoms.

### **Park Operations**

- All Park ordinances, rules and regulations are in effect.
- Opening will coincide with regional partners.
- Park opening and use will follow Local, State, Federal emergency orders as well as CDC and Florida Department of Health guidelines.
- Designated Parks and City properties will reopen for essential passive activities only (e.g. walking, jogging) – patrons required to 'Keep Moving'.
- Initial Park hours will be 7am – 9am and 4pm – 6pm daily.
- Parking lots will remain closed to minimize travel and encourage neighborhood use.
- *The City Marina will reopen for boat owner access only. Guests are prohibited.*
- *The Hallandale Beach Cemetery will reopen for family visitations that comply with all guidelines.*

### **Park Enforcement**

- One entrance/exit will be open at each designated Park/ facility. City Staff will monitor Park ingress to ensure compliance with guidelines.
- Law enforcement will issue warnings and suspend non-compliant users for the day. Warnings will be recorded on Park log.
- Unified staff message to the public to help us keep parks open and safe, and to maintain CDC guidelines.

- Continue to provide online educational experiences.

## **Phase One Open Parks**

Joseph Scavo Park, 900 Three Islands Blvd  
BF James Park, 777 NW 1<sup>st</sup> Ave  
Foster Park, 609 NW 8<sup>th</sup> Ave  
Foster Park Plaza, 610 NW 6<sup>th</sup> Ave  
Ingalls Park, 735 SW 1<sup>st</sup> Ave  
Peter Bluesten Park, 501 SE 1<sup>st</sup> Ave  
City Marina, 110 Three Islands Blvd (Boat Owner Access only)  
Hallandale Cemetery, family visitations only

## **Phase One Closed Parks**

The following parks will remain closed during Phase One:

Beaches	North City Beach Park
Cultural Community Center	OB Johnson Park
Golden Isles Park and Tennis Center	South City Beach Park
(under construction)	Sunrise Park
Gulfstream Academy Athletic Complex	Sunset Park
Historic Hallandale School House	Teen Garden.
Historic Village	

In support of the passive 'Keep Moving' use, the following activities and amenities will remain closed:

- All organized athletic leagues, games, races, practices, pick-up games and tournaments, recreation programs, events, and facility rentals are suspended
- Social gathering of groups of 11 or more people are not allowed
- Restrooms
- Playgrounds
- Outdoor Fitness equipment
- Dog parks
- Community Center/ Facilities/ YMCA
- Picnic Shelters/ Pavilions
- Athletic/ Sports Fields
- Athletic Courts
- Swimming Pools
- Sports Lighting
- Concession Stands
- Water Fountains
- Park Amenities (Benches, Picnic Tables, etc)

## **LOGISTICS:**

Reopening strategies will only be possible if PPE, sanitizing, and cleaning products are available in the quantities necessary to ensure that we can sustain operations and not have to shut down again soon after opening.

### **Property Preparations:**

- Remove swings
- Remove court rims and nets
- Close playgrounds, benches, pavilions, picnic tables, exercise equipment, free standing water coolers with orange barrier fencing and caution tape
- Close attached water coolers with garbage bags and tape.
- Post Phase 1 signage throughout facilities to include entrances, restrooms doors, water coolers, etc.

### **Supplies Needed:**

- 42 Rolls of Orange Barrier Fencing
- 100 Fence Posts
- 2 Bags of 8in Ties
- 30 rolls of Caution Tape
- 25 Phase One Rules Signs
- 150 Amenity Closed Signs

### **Disinfectant Protocols:**

- No Change

**PHASE TWO –**

To Be Determined

# PANDEMIC RESPONSE PLAN (COVID19) | 2020

## DEPARTMENTAL PERSONNEL LISTING

<b>7210 - Administration</b>			
Cathie Schanz	Director		
Bob Williams	Assistant Director		
Vacant	AOA V		
Stephanie Zenon	Communications Coordinator		
<b>7222 – Johnson Park</b>			
Sam Brinson	Recreation Supervisor		
Ken McKenzie	Recreation Leader		
Norman Sted	PMW FT		
Vacant	PMW FT		
<b>7231 – BF James Pool</b>			
Mike Carabeo	Supervisor		
Maria Berrezueta	Head Lifeguard FT		
Frankey Clemente	Lifeguard FT		
<b>2931 – Beach Safety</b>			
Mike Carabeo	Supervisor		
Joe Taylor	Head Lifeguard FT		
Daniel Brown	Lifeguard FT		
Lester Caballero	Lifeguard FT		
Pete Boweman	Lifeguard FT		
Yuranier De Armas	Lifeguard FT		
Emiliano Denapoli	Lifeguard FT		
Stephanie Furman	Lifeguard FT		
<b>7240 – Facility Maintenance</b>			
Herman Ferrer	Maintenance Supervisor		
Cecil Smith	Park Maintenance Tech		
Daniel Martinez	PMW I		
GITC			
TBA	Tennis Pro - contractor		
<b>7241 – Landscape Maintenance</b>			
Joe Tollis	Landscape Superintendent		
Kory Johnson	Landscape Asst. Superintendent		
Joe Reddick	PRO's III		
Jose Marmol	PRO's II		
Dwight Wright	PRO's II		
Harry Moultree	PRO's II		
Urias Ferguson	PRO's II		
Kendrick Davis	PRO's II		
Mike Hibbert	PRO's I		
Elijah Witherspoon	PRO's I		
Aquan Thomas	PRO's I		
Tim Mitchell	PRO's I		
John Beasley	PRO's I		
Willie Scott	PRO's I		
John Bankston	PRO's I		
Terry Toney	PRO's I		
Darius Braynen	PRO's I		
Marco Rogers	PRO's I		
Aristle Clarke	PRO's I		
<b>7270 – Facilities</b>			
Melanie Reneau	Superintendent		
Jazmin Alicia	Recreation Leader FT		
Shontel Melvin	Recreation Leader FT		

# PANDEMIC RESPONSE PLAN (COVID19) | 2020

---

Ida Smith	Supervisor		
Bill McNight	Recreation Aide FT		
Sherlie Sininger	Supervisor		
Mike Zacca	PMW FT		
Bernard StFluer	PMW FT		
Rickela Stanley	PMW FT		
<b>3710 - Marina</b>			
Vacant	Marina Assistant PT		