

City of Pinellas Park
Leisure Services Department
Recreation Division
Open Rec Re-Opening and Covid-19 Mitigation Plan
Phase I
Date of Re-Opening: 05/11/2020

- I. **Purpose:** This is intended to allow for people to return to the workforce as much as possible while still protecting public health.

II. **Requirements to Operate:**

a. Program Details:

- i. Hours of the facilities during the Open Rec program will be 7:30am-6pm.
- ii. Groups will consist of 10 children and 1 staff person
- iii. Children will be guided through activities throughout the day while maintaining social distancing protocols.

b. Social Distancing:

- i. To facilitate contact tracing in the event a patron or staff member tests positive for Covid-19, all patrons will be required to sign in and to provide contact information before entering the library or any other City facility.
- ii. All visitors to the facilities are required to wear a face covering while in the Recreation Center or other City facility.
- iii. Groups must be static, that is, no mixing of children between groups.
- iv. Group size must be no more than ten children.
- v. Social distancing should be encouraged whenever possible with an understanding on limitations in social distancing in young children.
- vi. Camps should have enhanced social distancing measures and are encouraged to be held outside whenever possible.
- vii. Visitors and activities (such as field trips) involving other groups are prohibited.
- viii. Camp or facility must explain health guidelines to all children and staff, in an age-appropriate manner.
- ix. Camp or facility must establish a COVID-19 Mitigation Plan addressing the practices and protocols to protect staff and children.
- x. Camp or facility must develop policies that ensure adequate supplies for the number of children in each group to minimize sharing of high-touch materials to the extent possible. If there are not enough high-touch materials for each child, the camp or facility must assure that materials are disinfected between uses and that children wash their hands before and after using shared supplies.
- xi. Camp or facility must post entryway signage stating clearly that any person with symptoms consistent with COVID-19 may not enter the premises.
- xii. Activities which require projection of voice or physical exertion must only take place outdoors or the gymnasium, with a minimum of ten feet between each person, with an understanding on limitations in social distancing in young children.

c. Capacity:

- i. Group size limited to no more than ten.
- ii. Each Recreation Center will have a set capacity limit for Open Rec which will be limited to a maximum number. The counts are as follows:
 1. Forbes Recreation Center – 70
 2. Broderick Recreation Center – 60
 3. Youth Park Teen Center – 30
- iii. Participants will be comprised of Pinellas Park residents and children of City employees that are currently enrolled in the facility's Open Rec after school program. Advanced registration will be required.
- iv. The facilities may oversee multiple groups, as long as the groups are kept apart at all times and no mixing between groups occurs. Each group should have separate eating areas and recreation space.
- v. For any attendees who come from out-of-state or have recently traveled out-of-state, camp or facility staff will require affirmation from the parent or guardian that the child has abided by the 14-day quarantine requirement prior to participation after arriving in the community.
- vi. Participants will be required to attend a minimum of 80% of days to remain in the program.

d. Hygiene Protocols:

- i. Facility staff must clean and disinfect frequently touched surfaces on an hourly basis. This includes tables, doorknobs, light switches, countertops, handles, sinks, faucets, and toys.
- ii. Facility must maintain an adequate supply of disinfectant, hand sanitizer, and paper towels to have available.
- iii. Facility staff must wash hands frequently using hot water, if possible, with soap. If soap and water are not readily available, camp must supply hand sanitizer with at least 60 percent alcohol.
- iv. Facility staff should require frequent hand washing or use of hand sanitizer, if hand washing is not available, by the children. This includes upon entry into the facility or camp, before and after an activity, and at a minimum, on an hourly basis.

e. Staffing/Operations:

- i. Cloth face coverings shall be worn by employees and patrons while in all City facilities or when outside and social distancing standards cannot be met.
- ii. Facility must maintain a hard copy of the COVID-19 Mitigation Plan and any other written safety, sanitization, and physical distancing protocols (specific to COVID-19) on the premises.
- iii. Facility staff must supervise young children when using hand sanitizer.
- iv. Facility staff must communicate to parents or guardians the importance of keeping children home when they are sick. No child may return to camp or facility within 72 hours after last fever.
- v. In the event a child becomes sick or shows symptoms while on site, staff will remove child from activity and isolate child. Parents or guardians will be notified that child has displayed symptoms and will need to be picked up, immediately.

- vi. Facility staff must screen every child daily upon arrival.
- vii. Facility staff are required to log names and contact information of patrons who visit the facility.
- viii. If possible, the facility should designate certain sinks to be used for food preparation only. If that is not possible, the sink must be cleaned and disinfected after each use.
- ix. Facility must teach and model social distancing, creating space, and avoiding unnecessary touching, in an age-appropriate manner.
- x. Facility must provide training for staff regarding these requirements and provide each staff member a copy of the COVID-19 Mitigation Plan.
- xi. No staff displaying symptoms of COVID-19 will provide services to children. Symptomatic or ill staff may not report to work.
- xii. Employees will refer to the return to work policy set forth by the Human Resources Department before returning to the facility and resuming work activities.

f. **Cleaning and Disinfecting:**

- i. Cleaning and disinfecting must be conducted in compliance with CDC protocols. Staff working in shared spaces should clean high touch surfaces between shift changes.
- ii. When an active staff member is identified as being COVID-19 positive by testing, CDC cleaning and disinfecting must be performed as soon after the confirmation of a positive test.
- iii. CDC protocols can be found on line at: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html> and <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>.

III. The following best practices are encouraged:

- g. Any person in a high-risk population is encouraged to stay home, not work in childcare settings, and avoid entering for drop off or pick up.
- h. Facility should provide for staggering arrival and drop off times and limit direct contact with parents, guardians, or family members as much as possible.